



**MILWAUKEE
PUBLIC SCHOOLS**

**Marvin E. Pratt Elementary School
Family–School Manual
2024-25 School Year**



Home of the “Rockets”

**Marvin E. Pratt Elementary School
5131 N. Green Bay Ave.
Milwaukee, WI 53209
414-247-7300
Fax:414- 247-7315**

School Principal: Tianna Evans

**This manual is updated annually. You will find the most recent version on the
*Marvin E. Pratt website (325@ milwaukee.k12.wi.us).***

Revised: 7/2/24

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SECTION 1: INTRODUCTION

From the Principal Welcome to Milwaukee Public Schools

From the Principal

Welcome to the 2024- 2025 school year! I hope that you and your child(ren) have had a safe and educational summer! We are so happy to kick off the school year with, as always, an emphasis on academics. We are a traditional school, and a calendar is included in this manual for your convenience.

This handbook has been assembled so you can refer to it during the school year. Please note that behavior and academic expectations are stated clearly, and we know that you will review and assist us in making sure your child achieves them! Milwaukee Public Schools district-wide rules and policies can be found in **The Milwaukee Public Schools Parent/Student Handbook on Rights, Responsibilities, and Discipline** which is distributed to each MPS family and is also available on the MPS portal. <http://mps.milwaukee.k12.wi.us/en/Families/Education-Resources/Handbooks-Discipline.htm>

As was offered last year, we are offering after-school care in conjunction with the Boys and Girls club, we are offering after-school care until 5:30 pm. Please look for information to come out soon so you can sign your child up asap!

Contained in the handbook is a copy of the Marvin Pratt Elementary School's compact. We ask that you read it and discuss it with your child. The compact outlines expectations for all stakeholders and ensures that we get off to a wonderful start this school year!

We look forward to having a wonderful school year and you are a vital part of us doing so. **If your child(ren) is (are) to be successful; parents must have high expectations in terms of behavior and academics and follow through with those expectations at home in partnership with us here at school.**

Sincerely,

School Principal

Tianna Evans

School's Mission, Vision, and Goals

Mission: “Start Strong at Pratt Where Knowledge Takes You Places”

Pratt School Vision

Marvin E. Pratt Elementary School provides a premier learning experience for serious scholarship that inspires the development of a learner worldview that is relevant, engaged, challenging and significant. Our school will foster a strong foundation for life-long learners who will have a competitive edge, wherever life takes them, in the pursuit of knowledge.

SIP Goals:

1. Schools will demonstrate a 5% increase in the number of students who score proficient in math and English language arts (overall and disaggregated by groups) on the state assessments from the spring of 2021-22 to the spring of 2023-24.
 2. Schools will demonstrate a 10% decrease in the number of students who score below basic in math and English language arts (overall and disaggregated by groups) on the state assessments from the spring of 2021-22 to the spring of 2023-24.
 3. Schools will increase the percentage of students (overall and disaggregated by groups) graduating by 10% as measured by the four-year graduation rate in WISEdash.
 4. Schools will maintain a 95% attendance rate.
 5. Schools will have 100% of students regularly attending (90% of the time).
 6. Schools will reduce the racial/ethnic disproportionality in referrals, identifications and disciplinary procedures using equitable practices as part of a multi-tiered system of support.
- ACCELERATING LEARNING GOAL: Every student will reach academic excellence/proficiency at every grade level and graduate on time ready to meet their future success. Academic Theory of Action: If we intentionally plan learning experiences that are centered on student's interests, then students can participate with higher levels of engagement. This will lead to knowing what students need in each content area, closing gaps and designing learning experiences for students that are inquiry based.
- CULTIVATING EQUITABLE LEARNING ENVIRONMENT GOAL: Every student will thrive because of a positive school climate and culture in which all students are supported, valued and respected. Culture/Climate Theory of Action: If we update, define, and categorize behaviors in the T-Chart as well as reflect on and use the categories to intervene appropriately, then we'll see a common understanding of school behaviors Which leads to a decrease in Office Discipline Referrals for chronic disruptions.

Marvin Pratt Elementary School

STAFF ROSTER

2024-2025

Main Phone Number 414-247-7300

Attendance Line 414-247-7360

Fax Number 414-247-7315

ADMINISTRATION

Principal	Tianna	Evans	Office	77305	mcculltr
Assistant Principal	Michael	Gaatz	Rm 15	77306	gaatzmd

OFFICE STAFF

Secretary	Swana	McIntee	Office	77310	mcintese
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NURSING STAFF

Nurse	Jared	Utzing	Rm 65	77320	utzingjj
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BUILDING MAINTAINANCE STAFF

Engineer	Natalie	Sanders	Rm 41	77345	chlldscs
Building Service Helper	Jordan	Lemon	Rm 41	77345	lemonj
Building Service Helper	Shantalay	Griffin	Rm 41	77345	grifs4

FOOD SERVICE STAFF

Kitchen Manager	Sonja	Coleman	Kitchen	77319	colemasx
Food Service Assistant	Meranda	Gladney	Kitchen	77319	gladnemj
Food Service Assistant	Essie	Bell	Kitchen	77319	belled

REGULAR EDUCATION TEACHING STAFF

K4	Alyssa	Jicha	Rm 51	77364	jichaa
K4	Amy	Merow	Rm 49	77359	merowal
K5	Cambrea	Woodson	Rm 3	77365	woodsoca
K5	Amanda	Lewis	Rm 5	77367	binforam
1 st Grade	Nyida	Deans	Rm 7	77371	deansn
1 st Grade	Alena	Hodnett	Rm 9	77372	hodnetaa

2nd Grade	Randy	Owens	Rm 11	77373	owensrl
2nd Grade	Lushone	Worthy	Rm 13	77387	worthyld
3rd Grade	Patrica	Obluck	Rm 21	77375	klabunpj
3rd Grade	Kara	Grajkowski	Rm 23	77361	grajkokl
4th Grade	John	McMahon	Rm 27	77377	mcmahojj
4th/5th	Katrina	Edmond	Rm 29	77378	edmondkr
5th Grade	Brea	Daggett	Rm 31	77368	daggetb

SPECIAL EDUCATION RESOURCE STAFF

Multi-Categorical Resource 1st-3rd	Brittany	Goldsmith	Rm 13	77374	goldsmb
Multi-Categorical Resource 4th-5th	Marques	Howard	Rm 29	77376	howardm
EC EEN K4 & K5	Olivera	Andric	Rm 3	77369	andrico

SUPPORT STAFF

Special Education Supervisor (Mon)	Suzann	Canady	Rm 71	77334	landinse
Psychologist	Britta	Gutschenritter	Rm 61	77382	gutschbm
Social Worker	Matti	Hannah	Rm 61	77383	mattiha
Speech Pathologist	Michaela	Hoy	Rm 57	77333	hoym
IB Implementer	Katrina	Edmond	Rm 29	77378	edmondkr

Guidance Counselor			Rm 71	77334	
School Bookkeeper Mondays	Robin	Garrett	Office	77311	garretrm
Boys & Girls Safe Place Director	Antoinette	Satterfield	Rm 32	77351 414-712-2301	antoinettes@boysgirlsclub.org

SPECIALS TEACHING STAFF

Art	Joaquin	Rojas	Rm 25	77380	Jovenescontalento.org
Gym	Justin	Green	Rm 32	77350	greenj
Library	Vacant	Vacant	Rm 10	77335	
Music	Vacant	Vacant	Rm 25	77380	
Spanish	Shirley	Insignares	Rm 25	77379	

TEACHING ASSISTANTS STAFF

Paraprofessional	Sandra	Beamon	Rm 53	77365	beamonsj
Paraprofessional	Jacqueline	Brazil	Rm 55	77367	braziljd
Paraprofessional	Johnessa	Ellis	Rm 29 & 31	77378 77379	Ellisj1
Paraprofessional	Myra	Jackson	Rm 3 & 5	77369	jacksomn

				77370	
Paraprofessional	Brenda	McMurtry	Rms 11 & 13	77373 77374	mcmurtb
Paraprofessional	Joel	Neu	Rms 7 & 9	77371 77372	neujb
Paraprofessional	Patrice	Townsend	Rm 27	77377	townsepl
Paraprofessional	Marquita	Smith	Rms 21 & 23	77375 77361	<u>smith29</u>
Parent Coordinator Rm 69	Helen	Cobb	Rm 69	77313	Cobbhl

Safety

Safety Assistant			Front Desk		
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**MILWAUKEE
PUBLIC SCHOOLS**

mpsmke.com

Switchboard
(414) 475-8393

2024–25 Districtwide Calendar

Aug. 27	Organization Day	Jan. 20	MLK Jr. Day
Aug. 28–30	Professional Development Days	Jan. 24	Record (HS) / Professional Development Day (K–8)
Sept. 2	Labor Day	Feb. 17	Mid-Semester Break
Sept. 3	First Day of School – Students	Feb. 18	Professional Development (HS) / Record Day (K–8)
Sept. 27	Professional Development Day	Mar. 21	Parent-Teacher Conference Day
Oct. 18	Parent-Teacher Conference Day	Mar. 24–28	Spring Break
Oct. 21	October Break	April 18	April Break
Nov. 5	Record (K–8) / Professional Development Day (HS)	May 26	Memorial Day
Nov. 27–29	Thanksgiving Break	June 6	Record Day (K–8) / Professional Development Day (HS)
Dec. 23–31	Winter Break	June 13	Last Day of School – Students
Jan. 1	Winter Break	June 16	Record day (HS) / Professional Development Day (K–8)
Jan. 2	Classes resume		

Note: ACT testing dates to be determined.

July 2024

S	M	T	W	Th	F	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

August 2024

S	M	T	W	Th	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5

October 2024

S	M	T	W	Th	F	S
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

November 2024

S	M	T	W	Th	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

January 2025

S	M	T	W	Th	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

February 2025

S	M	T	W	Th	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	1

March 2025

S	M	T	W	Th	F	S
23	24	25	26	27	28	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

April 2025

S	M	T	W	Th	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

May 2025

S	M	T	W	Th	F	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5

Red = First and last day of classes/classes resume for students – Staff and students report
 Blue = Parent Teacher Conference Days – Staff and students do not report
 Yellow = Staff and students do not report

Green = Teacher Organizational Day – Staff report and students do not report
 Pink = Professional Development and Record Days – Most staff report and students do not report

Calendar dates may change due to inclement weather, etc. Please stay in touch with your school for updates. Some teacher workdays are shaded. Individual schools may have additional non-attendance days which do not appear on this calendar. Also, methods and dates for distributing report cards may vary from school to school. STAFF: Refer to staff calendars for details on non-student attendance days.

School Daily Schedule:

<u>School</u>	<u>Hours</u>
Office:	7:00 a.m. – 3:00 p.m.
Breakfast:	7:25:00 a.m. – 8:00:00 a.m. (enter through Eggert St.)
Warning bell:	0:00 a.m.
School starts:	7:20 a.m.
Late:	7:36
Dismissal:	2:10 p.m.
Before-/after-school services/program:	2:20 p.m. – 5:30 p.m.

Our school's procedures are, first and foremost, designed to ensure the safety and well-being of your child/children. We need your cooperation, assistance, and support to ensure the safety of our students, especially during arrival and dismissal.

Student Entry Procedures

Arrival and Dismissal
<ul style="list-style-type: none">• Go directly to designated wait area• Stay with class when entering and exiting the building• Walk, looking forward at SLANT
<ul style="list-style-type: none">• Hands and feet to yourself• Appropriate school language• Number 0, silent voice
<ul style="list-style-type: none">• Always keep belongings with you• Bring only school supplies.• If late, go to the office first• Take all belongings and homework with you

Student Dismissal Procedures

The school day ends for students at 2:10 p.m.

Before- and After-School Programs

After-school programs provide students with a safe, supportive environment during out-of-school time. These programs offer engaging academic and recreational enrichment activities, homework assistance, and exposure to STEM (science, technology, engineering, math) programming, reading enrichment, art, music, and dance. Students are also given healthy snacks and meals enrichment, art, music, field trips, and dance. Students are also given healthy snacks and warm meals.

Community Learning Center:
Before/After-School ProgramSafe Place:

Our school partners with the Boys and Girls Club to offer Safe Places services, including before- and after-school educational, recreational, and social activities for students in grades K–5. These services are under the direction of trained staff from our agency partner and provide students with opportunities to get help with homework, engage in educational and social enrichment activities and play in safe environments. Students are also given healthy snacks and meals.

Extended Learning Opportunities:

MPS offers a variety of extended learning opportunities that provide more time for academics and enrichment during and beyond the conventional school day. These programs offer learning and development experiences that enhance and complement the school curriculum. The extended learning opportunities programs include but are not limited to the following:

Alternative Education Programs

Alternative diploma pathways

Competency-based

General Educational Development Program (GEDO #2)

Wisconsin Challenge Academy

Summer Academy

Free of charge for students who are city of Milwaukee residents

Bilingual and English as a second language (ESL) service

Elementary K5–grade 8

Engaging academics and hands-on enrichment opportunities, including arts-integrated activities, field trips, and in-school programs with community partners

Extended School Year (ESY)

Provided for children with special education needs

Grade 8 Promotional Program

Intended to strengthen the academic and social skills of current grade 8 students transitioning to high school. Principal recommendation is required to participate in this program.

High school

Credit acceleration

Credit recovery

Community service/service-learning

Internships

Community Assessment and Training Program (CATP) and On-the-Job Training (OJT)

Middle School and Freshman Bridge Programs
Enrichment Camps and Adventures

Students in K5–grade 12 can pursue new interests and engage in hands-on experiences during the summer months and on non-school days.

To find more information about extended learning opportunities, please visit mpsmke.com/elo or call (414) 475-8238.

Parking

Parking guidelines:

- To ensure the safety of all students, please avoid double parking, which causes heavy traffic congestion and is unsafe.
- The school is not responsible if a parking ticket is issued to a parent.
- We need to respect the rights of neighbors and not park in front of their driveways.
- The school parking lot is restricted and not open to the public.

Student Attendance/Tardiness

Reference: *Parent/Student Handbook on Rights, Responsibilities, and Discipline*

Attendance is the most important factor that impacts student academic growth. Students are expected to be in school each day and on time for opening learning activities and instruction. Students arriving late must report to Ms. McIntee, the school secretary, for a tardy slip.

When a student is absent, parents must call the school attendance line at 414-247-7360 or send a written excuse within two days of the absence. Excessive absences and tardiness will result in a referral to the school social worker and may result in a referral to the district attorney, which could result in a court hearing and fines.

Students must attend the full school day. Appointments and vacations should be scheduled on non-school days as often as possible. In the event of a rare need to remove a child before the end of the school day, students must check out in the office by reporting to Ms. Macintee or Ms. Cobb to sign out and meet the guardian who is approved to remove the child from school.

Transportation Policies

Walk-to-Stop Distance:

- Elementary school (K3, K4, and K5) – Riders will be picked up at the closest safe corner location to their residence and dropped off at that same location at the end of the school day.
- Elementary school (grades 1–8) – Riders may be required to walk up to a quarter mile to a corner stop.
- Middle school – Riders may be required to walk up to a half mile to a corner stop.
- High school – Riders may be required to walk up to one mile to a bus stop.

Assigned Bus Stops and Routes:

Students may board and leave only on the specified route and at the stop to which they are assigned.

Corner Stops:

Pick-up and drop-off sites for regular riders are at corner stops. Riders should be at their assigned corner stop 10 minutes before the scheduled pick-up time. A student should wait at least 10 minutes past the pick-up time before returning home to inquire about a late bus.

Inclement Weather:

Traffic delays are to be expected on days of inclement weather. Please be sure that your child is dressed appropriately.

Address Changes:

When a child moves and there is no existing bus service from the new address, every effort will be made to adjust the route to allow the child to continue at the present school. If the child attends elementary school, the new address must be in the same transportation region as the school of attendance for the child to receive transportation. Parents are reminded that it can take up to two weeks to adjust the bus service. Parents should notify the child's school of the change of address before the move takes place.

SECTION 2: FAMILY ENGAGEMENT

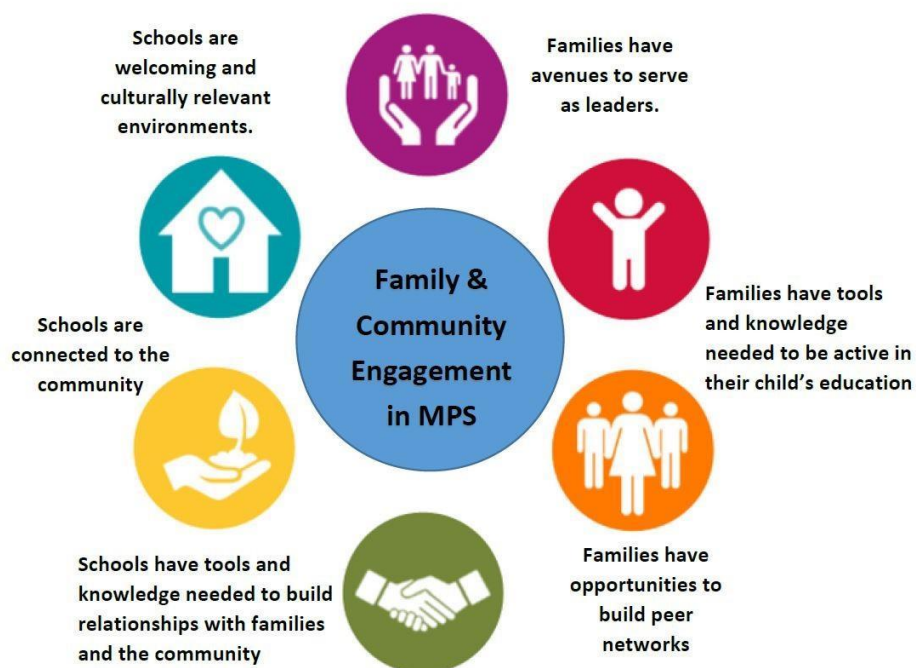
MPS Family–School Partnership Pledge

MPS partners with families to support successful student academic and social outcomes.

The district will...	MPS families will...
<ul style="list-style-type: none"> Provide a safe environment that supports learning. 	<ul style="list-style-type: none"> Provide adequate space daily for learning. Encourage their child to cooperate with the learning community.
<ul style="list-style-type: none"> Provide high-quality learning experiences. 	<ul style="list-style-type: none"> Encourage their child to do their best. Engage their child in learning opportunities daily.
<ul style="list-style-type: none"> Provide student progress updates. 	<ul style="list-style-type: none"> Attend conferences as often as possible, at least once a year. Communicate with school as needed, regarding student progress.
<ul style="list-style-type: none"> Provide resources and information. 	<ul style="list-style-type: none"> Engage district in understanding the needs of families.
<ul style="list-style-type: none"> Provide information to families as frequently as possible and in ways that are accessible and understandable. 	<ul style="list-style-type: none"> Provide current contact information and alternate ways to notify families. Communicate their ideas to MPS.

MPS Family and Community Engagement Framework

Families play a vital role in the education of their children. Milwaukee Public Schools provides tools for engagement between families and staff to be equal partners in supporting student achievement and school improvement. When families and schools work together, students are more successful and the entire community benefits. All schools are working to meet the Six Standards of Family and Community Engagement:



Family–School Compact (also referred to as School–Parent Compact)

Each Title I school jointly develops with parents a Family–School Compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the way in which the school and parents will build and develop a partnership to help children achieve the state’s high standards. Parent coordinators should ensure that the school leader has this template available so that the school leader may create the Family–School Compact at the school’s Annual Title I am meeting or shortly after. This compact will serve as the school’s family and community engagement action plan for the year. A template, including detailed information on how to create and use this Family–School Compact, is available on M-Connect at Departments > Strategic Partnerships and Customer Service > Family and Community Engagement.

Marvin E. Pratt Elementary**School-Parent Compact****2024 – 2025**

Our school and the families of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA), agree that this compact outline how the families, the entire school staff, and the students will share the responsibility for improved student academic achievement and how the school and parents will build and develop a partnership that will help children achieve the State's high standards.

It is the school’s responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children to meet the challenging State academic standards. It is the parent’s responsibility to support their children’s learning. For each to do these things, the school and families must have strong, ongoing communication and work to be equal partners in supporting student success. The MPS Family and Community Engagement Framework includes six standards that, when met, allow for this partnership to flourish. The following compact will serve as our action plan around family and community engagement for this school year.

SCHOOL RESPONSIBILITIES:

We, as school staff, will support families by working to meet the MPS standards of family and community engagement so we can partner to support student learning. We will implement the following strategies to achieve each standard this year.

Our school will be a welcoming and culturally relevant environment:

- Provide school communications in the native language of families and ensure adequate signage and events are available in the native language of our families.
 - Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows: appointments made with staff for scheduled meetings, voicemails, emails and apps such as Class DoJo and School Messenger.
 - Open House as well as Parent Teacher Conferences are held twice a year in the fall and in the spring.
 - Welcoming Parent Center- room 69 is open from 8:30 am until 2:30 pm daily.
 - Parents are encouraged to visit their child's classroom and maintain regular contact with teachers. Serve as a resource and Community information site for all students and families.
-
- Marvin Pratt School provides an open-door policy with **reasonable** access to staff and classrooms. Please keep in mind when teachers/staff are providing instruction, they are unable to hold conferences so appointments are to be scheduled to ensure time can be provided.

Our school will be connected to the community:

Our school believes it is important to keep parents informed of school news, services, activities and events. The school will send regular correspondence to families via school newsletters. Families should also subscribe to the quarterly district e-Newsletter for families on the bottom of the MPS home page.

Provide a designated space for sharing community resources and information with families, which is our parent center.

- The parent center is located in room 69. This is where you will find valuable information about parenting classes, jobs, community resources and ways to help your child succeed or how you may get involved with our school. Computer access for parents is available.
- Information will be provided via text messages, Web Page, School Messenger, as well as automated calls about important upcoming events.

Our school will have the tools and knowledge needed to build relationships with families and the community:

We encourage school-wide two-way communication between teachers and families.

- ***School Messenger***, a powerful way to stay engaged with parents and school.
- ***The School Website*** builds credibility and positive connections. Content and school information updated periodically.
- ***Class Dojo*** is a communication app. *It* connects teachers, parents, and students who use it to share photos, videos, and messages throughout the school day. Students use Class Dojo to work together as a team, share in the classroom experience, and bring big ideas to life in their classrooms and homes.
- We employ a well-trained Parent Coordinator that attends monthly institutes and brings back tools and knowledge for our school to improve building relationships with families.
- ***Our Parent coordinator***, Ms. Cobb, engages in activities designed to broaden self-awareness of effective strategies for working with parents such as reading literature, attending in – services and/or classes/seminars. Uses strategies in training and dissemination of information to parents/families.
- ***Parent Portal-*** Contact your child’s school to sign up for a Campus Parent Portal account. The school secretary will ask you some questions to verify your identity and your relationship with the child. The secretary will provide you with an activation key for signing up. Once you have registered, you can access the Campus Parent Portal online at mps.milwaukee.k12.wi.us/en/Families/Infinite-Campus-Parent-Portal.htm or through an Infinite Campus mobile application. The Campus Parent Portal allows 24-hour access to view your child’s:
 - Schedule
 - Assignments
 - Attendance
 - Transportation information
 - Grades
 - Immunizations
 - District messages
- ***Sign up for an Infinite Campus Parent Portal account today! Please remember to bring your photo ID. Contact your child’s school for more information. Please contact your child’s school Parent Coordinator for more information or use the following link <https://mps.milwaukee.k12.wi.us/en/Families/Infinite-Campus-Parent-Portal.htm>***

PARENT AND FAMILY RESPONSIBILITIES:

We, as families, will support students and school staff by working to meet the MPS standards of family and community engagement to partner and support student learning. We will implement the following strategies to reach parents and families this year.

Our families will have the tools and knowledge needed to be active in our child’s education.

- Attending parent-teacher conferences (at least twice a year) during which information will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held twice a year in the fall and spring.
- Review and provide feedback on frequent reports of your children's progress. Marvin Pratt Elementary School families will receive three standard -based report cards and three interim progress reports. Students do not receive a letter grade for each subject but will be provided with marks that indicate levels of proficiency.
- Families are expected to work with the school to provide support at home to ensure students are achieving.
- Attend training and workshops put on by the school that help build our understanding of our children's learning. The family interest survey and workshops, as requested, which may include: My child's social media, bullying, promoting positive behavior, Tips for managing money and budgeting, tests my child takes in school, and how to help my child continue learning at home.
- Make sure your scholars are prepared for learning each day by doing the following:
 - **Ensuring that scholars get a good night's rest each night and especially on Sundays.**
 - **Inspecting your scholar's backpacks for homework packets and important news each week.**
 - **Reflecting with your scholars on their week and setting goals for the week ahead (i.e.) earning positive Dojo points and attending school on time each day.)**
 - **Dropping off scholars at school on time and ready to learn.**
 - **Helping us protect precious instructional minutes by ensuring scholars stay the whole day.**
 - **Meeting with teachers before school, and after school, during teacher prep time, or when appointments are made.**

Our families will have opportunities to build peer networks.

- Open house
- Muffins for mom
- Donuts for Dads
- Reading literacy nights
- Meet &Greets
- Informational Workshops
- School Engagement Council
- District Advisory Council
- Volunteering

Our families will have avenues to serve as leaders.

- **The School Governance Council** provides a forum for parents, teachers, community members, students and principals to work together in providing continued analysis

and improvement of public-school policies, curriculum and school improvement plan.

- The **District Advisory Council** will ensure the opportunity for parents of all students to share their ideas on the needs of children and assist in the planning and operation of the Title I program for children. Our School is required to have two parent delegates.

STUDENT RESPONSIBILITIES

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- Attend school regularly and be on time.
- Be respectful, responsible and safe.
- Use electronics and school provided resources responsibly.
- Do what is right and be honest.
- Discuss with my parents what I am learning about in school.
- Actively participate in class and will ask for help when I am confused about a topic.
- Keep a positive attitude towards self, others, school, and learning.
- Be enthusiastic about learning and be committed to my education.
- Participate in all my IB Transdisciplinary Units and complete all required assignments during the Units of Inquiry and other course work.
- Learn and live by the ten learner profile attributes (Caring, Open-minded, balanced, principled, risk takers, inquirer, knowledgeable, thinkers, communicators and reflective)
- Follow the academic integrity and assessment policy.
- Read frequently at home.

Open House

Open house is held twice a year, during the fall and the Spring, dates and times will be announced.

Parent–Teacher Conferences

It is important that all parents/guardians attend parent-teacher conferences. Research indicates that parental involvement impacts and increases student achievement. Our school welcomes all parents to participate in parent-teacher conferences. These will be held in the fall and in the spring. Dates and times will be announced.

Rights of Noncustodial Parents

If you are a noncustodial parent, you have the same rights to student records, progress reports, school mailings, school visits, and parent–teacher conferences as a custodial parent unless a court order restricts such rights. If a court order is in place, the custodial parent must provide a copy to the school principal. It is the responsibility of noncustodial parents, if desired, to give the school their address and contact information, to request to be consulted in matters regarding their child, and to be placed on school mailing lists. Only the custodial parent/legal guardian can remove a child from school or give permission for the child to be removed from school by another adult.

Rights of Foster Parents

As a foster parent, you have many of the same rights as biological parents or legal guardians for the

duration of the child's placement in your home. In some cases, however, these rights are restricted by law. One such case is the authorization of an individualized education program (IEP) evaluation for the child. A foster parent cannot authorize an IEP evaluation unless all attempts to contact the biological parent or legal guardian have failed or the biological parents' rights have been terminated. In addition, foster parents generally cannot change a student's school placement. Contact the Department of Student Services for details.

Family Volunteers

Persons interested in volunteering are encouraged to follow the appropriate volunteer application process defined by the district. MPS defines a volunteer as a person who provides services on an ongoing or one-time basis. Persons looking to serve on an ongoing basis or for more than five hours a week or for an overnight field trip must complete an online volunteer application, pass a criminal background check (for those 18 years of age or older), submit proof of COVID-19 vaccination, and receive a volunteer assignment by the school administrator or parent coordinator. Persons looking to participate in a daytime field trip or other one-time activity must complete a volunteer waiver form. The online volunteer application and the volunteer waiver form are available on the MPS website under the ***Families*** tab > Volunteer.

School Engagement Council

The purpose of the School Engagement Council is to provide a forum for parents, teachers, community members, students, and principals to work together in providing continued analysis and improvement of public-school policies, curriculum, and school improvement plan. The council's decision-making authority is advisory with respect to all duties, powers, and responsibilities, with the sole exception of the council's authority and responsibility to submit a signature page with its school's annual budget and the school's annual school improvement plan. Council participation is on a voluntary basis via a school-based election process. The council is not intended to replace a parent organization.



School Engagement Council Members: K-5 Schools 2024–2025 School Year

Please list the members of your School Engagement Council for the 2020-21 school year and the type of representative they are on the council (e.g. family, community, staff or student). Per Administrative Policy 9.11 schools must have **51% of School Engagement Council members be family and community representatives** (at least *three* family representatives per school). There also **must be at least one student** (for middle and high school levels). Principals and Parent Coordinators must also be included. Submit this form by attaching it in your SIP under Empower Families in the Submit Membership Sheet task line.

Site # 325	School Name: Marvin E. Pratt Elementary School
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Type of Representative (family, community, staff, student):	Member Name:
School Leader	Tianna Evans
Parent Coordinator	Helen Cobb
Staff member	Jacquelyn Brazil
Staff member	Katrina Edmond
Family member	Sandra Beamon
Family member	Meranda Gladney
Family member	Alexis Harris
Community partner, community member or family member (Example: Boys and girls club staff, neighbor,)	Antoinette Satterfield Boys and Girls Club Director
Community partner, Community member or family member (Example: Boys and girls club staff, neighbor,)	Brandon Johnson Lutheran social Services- Family Mental Mentor/Health Coach
Additional member (if any, please include their title/role)	
Additional member (if any, please include their title/role)	
Additional member (if any, please include their title/role)	

Title I: District Advisory Council

In accordance with the Elementary and Secondary Education Act (Section 1118) and the Wisconsin Department of Public Instruction Title I Parent and Family Engagement guidelines, Milwaukee Public Schools established the District Advisory Council as a means to ensure the opportunity for parents of all students to share their ideas on the needs of children, assist in the planning and operation of Title I programs for children, and participate in evaluating the success of Title I efforts. Our school is required to have two parent delegates. If you are interested in representing our school in this area, please contact the school administrator or visit the MPS website under the **Families** tab > District Advisory Council for

more information. The Department of Strategic Partnerships and Customer Service is responsible for the oversight of all District Advisory Council functions. Strategic Partnerships and Customer Service is in room 131 of the Central Services building.

Marvin E. Pratt School Family Space

Marvin Pratt school Family Space

Our School's Parent center is in Room - 69, there you will find valuable information for our parents and families. Our Parent coordinator, Ms. Cobb, engages in activities designed to broaden self-awareness of effective strategies for working with parents such as reading literature, attending in – services and/or classes/seminars. Ms. Cobb uses strategies in training and dissemination of information to parents/families. Throughout the school year Ms. Cobb conducts workshops, training and special events.

Ms. Cobb – Parent Coordinator

Office Hours: 8:30am – 2:30 pm (Monday- Friday).

Telephone Number: 414-247-7313

Email: cobbhl@milwaukee.k12.wi.us

- We provide parents and families with room and space for their own use and to build relationships with other parents.
- Offers educational and socializing opportunities
- Parents Learn ways in which to help their children succeed in school.
- Parents learn how they can become involved with our school.
- The parent coordinator is available Monday through Friday. Contact her directly at 414- 247-7306
- Computer use
- Community Resources
- Job Leads
- Help with enrollment
- Volunteer Information

Department of Student Services

Central Services, 5225 W. Vliet St., room 133, (414) 475-8448

Parent/Student Handbook on Rights, Responsibilities, and Discipline

The *Parent/Student Handbook on Rights, Responsibilities, and Discipline* will be sent home with students at the beginning of each school year. Handbooks are also available at each school, at Central Services, and on the MPS website under the ***Families*** tab > Parent/Student Handbooks. (mpsmke.com/rights)

Tips for Parents

- Make sure that your child is in school every day and on time. School starts at 7:20 a.m.
- Call the school attendance line at 414-247-7369 when your child is absent.
- Make sure that your child gets the proper amount of sleep every night.
- If your child brings a cold lunch, make sure that it is nutritional.
- Check your child's book bag every day.
- Read with your child or have your child read every day.

- Assist your child with homework/practice.
- Encourage your child to keep a writing journal.
- Attend fall and spring parent-teacher conferences.
- Make sure that your child stays to the end of every school day at 2:10 p.m. Every minute of instruction, from the start to the end of each school day, is important.
- Contact the teacher with academic concerns or recognized growth that you see.
- Provide your child with comments of encouragement regularly.
- Ensure that your child is dressed appropriately.
- Help in your child's classroom when you are able.
- Attend field trips when your schedule allows it.
- Be a part of the School Engagement Council and/or parent organization.

Handling of Discipline

In accordance with Administrative Policy 8.28: Student Discipline, administration must provide documentation of suspension prior to suspension beginning, and all efforts to contact the family must take place. If your child has been suspended and you have not received documentation, please contact the school's administration.

If you have any concerns with how discipline is handled with your child after a behavior incident occurs, please contact the school administration. If you are not satisfied with the school-based resolution, please contact mpsmke.com/parentconcerns.

Complaints/Disagreements with Schools

How to resolve regular education complaints/disagreements with schools: MPS wants to help parents and families find solutions when there is a problem or disagreement about their child's education. The process is called "dispute resolution." By working in partnership with your child's school, parents and school staff can quickly find solutions. All MPS staff members working on complaints are required to keep information confidential.

STEP 1	
<i>Where should I start my complaint?</i>	Contact the school principal or leader. You may make a verbal or written complaint. An attempt will be made to address the complaint within five business days. If the school leader cannot address the complaint within five days, the school leader should inform the parents and resolve the issue expeditiously.
STEP 2	
<i>What if I am not satisfied with the school-based resolution?</i>	You can file a complaint online at mpsmke.com/parentconcerns . Once filed, the complaint will be directed to a designated MPS employee who will investigate and follow up with the problem.
STEP 3	
<i>What if I am not satisfied with the resolution of my complaint by the school or other personnel?</i>	You can contact the Office of Board Governance with a written complaint at governance@milwaukee.k12.wi.us or call (414) 475-8284.

If a complaint has already had an attempted resolution at Steps 1 and 2 of this process, and now the complaint is with district policies, or a family member believes that policy has not been followed in the resolution, then the Office of Board Governance will route to applicable chief administrators in order to coordinate a response.

Department of Student Services

Central Services, 5225 W. Vliet St., room 133, (414) 475-8448

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Tips for Parents

- Make sure that your child is in school every day and on time. School starts at 7:25a.m.
- Call the school at 414-247-7300 when your child is absent.
- Make sure that your child gets the proper amount of sleep every night.
- If your child brings a cold lunch, make sure that it is nutritional.
- Check your child's book bag every day.
- Read with your child or have your child read every day.
- Assist your child with homework/practice.
- Encourage your child to keep a writing journal.
- Attend fall and spring parent-teacher conferences.
- Make sure that your child stays to the end of every school day at 2:10 p.m. Every minute of instruction, from the start to the end of each school day, is important.
- Contact the teacher with academic concerns or recognized growth that you see.
- Provide your child with comments of encouragement regularly.
- Ensure that your child is dressed appropriately.
- Help in your child's classroom when you are able.
- Attend field trips when your schedule allows it.
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If you have any concerns with how discipline is handled with your child after a behavior incident occurs, please contact the school administration. If you are not satisfied with the school-based resolution, please contact mpsmke.com/parentconcerns.

SECTION 3: CURRICULUM AND INSTRUCTION

Wisconsin Department of Public Instruction (DPI) Report Card for the School



OVERVIEW

School Details

Grades : K3-5

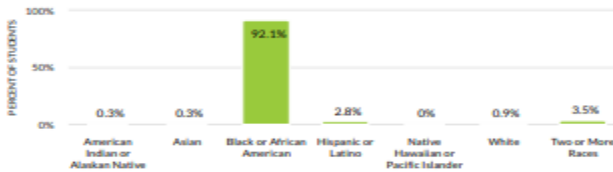
Enrollment : 316

Percent open enrollment : 1.3%

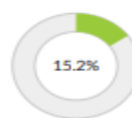
Marvin E. Pratt Elementary School is a school that offers physical education, art, and music specialists; Learn to Succeed tutors; Girl Scouts; Boys & Girls Clubs; and the Head Start program. Those positive connections increase knowledge, promote self-esteem, and develop the decision-making skills for lifelong learners. Pratt Elementary School is an IB Primary Years Programme School.

The statement above is provided by the school. It is not an evaluation by the Wisconsin DPI.

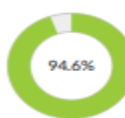
Student Groups



STUDENTS WITH DISABILITIES



ECONOMICALLY DISADVANTAGED



ENGLISH LEARNERS



Score Summary

Please use caution when interpreting scores and ratings. Multiple years of data impacted by the COVID-19 pandemic are used throughout the report card. Also, see <https://dpi.wi.gov/accountability/resources>.

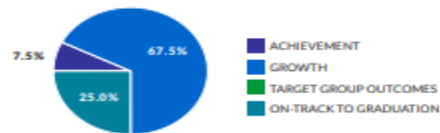
Overall Score

47.2

Fails to Meet Expectations



PRIORITY AREA WEIGHTS



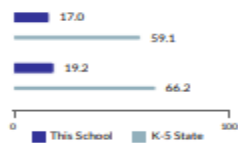
Priority Area Scores

ACHIEVEMENT



English Language Arts
Mathematics

Subject Area Scores

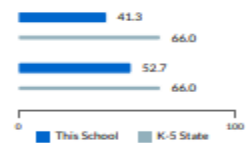


GROWTH



English Language Arts
Mathematics

Subject Area Scores

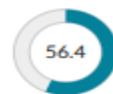


TARGET GROUP OUTCOMES



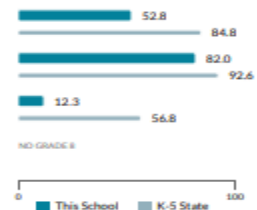
NO DATA TO DISPLAY

ON-TRACK TO GRADUATION



Chronic Absenteeism
School-wide Attendance
3rd Grade English Language Arts
8th Grade Mathematics

Area Scores





ACHIEVEMENT

This priority area summarizes how this school's students performed on state assessments using a points-based proficiency system that gives partial credit for Basic test performance and extra credit for Advanced performance. The score is a multi-year average of English language arts and mathematics subscores.

Priority Area Score



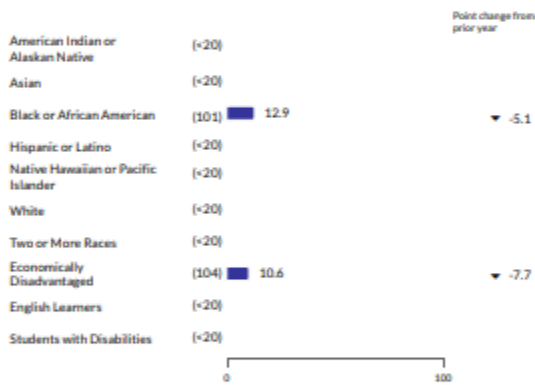
English Language Arts Score: 17.0
Mathematics Score: 19.2



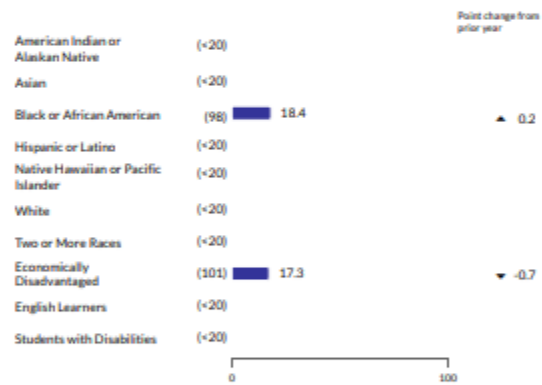
Student Group Achievement, 2022-23 (for information only)

Group size is given in parentheses. Groups with fewer than 20 students do not have a score displayed.

ENGLISH LANGUAGE ARTS



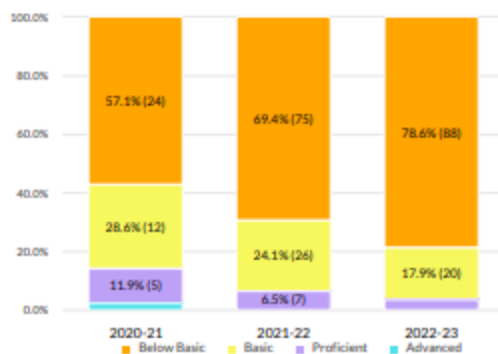
MATHEMATICS



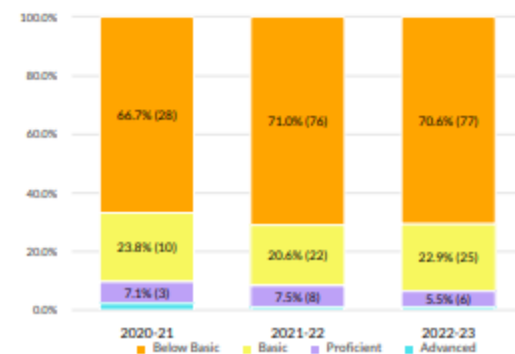
Performance Levels by Year

These graphs show school-wide percentages and group sizes of students performing at each level.


ENGLISH LANGUAGE ARTS



MATHEMATICS



School Improvement Plan (SIP)

<p>Tianna Evans, Principal</p> 	<p>MARVIN PRATT ELEMENTARY SCHOOL</p> <p>Grades K3 - 5</p> <p>5131 N GREEN BAY AVE MILWAUKEE WI 53209</p> <p>School Improvement Plan At-A-Glance 2023-2024</p> <p>Submit Feedback - your feedback is important and helps us to improve.</p>	<p>State Report Card</p> <p>Please use caution when interpreting scores and ratings. Multiple years of data impacted by the COVID-19 pandemic are used throughout the report card. See https://dpi.wi.gov/accountability/resources for more details.</p> <div> <div>Overall Score 47.2</div> <div>Fails to Meet Expectations ★</div> </div> <p>ESSA Accountability Report 2021-2022: Targeted Support - Black Students</p> <p>Notice of Educational Options</p>
Vision and Values	School Improvement Goals and Strategies	
<p>Vision: Marvin E. Pratt Elementary School provides a premier learning experience for serious scholarship that inspires the development of a learner worldview that is relevant, engaged, challenging and significant.</p> <p>Our school will foster a strong foundation for life-long learners who will have a competitive edge, wherever life takes them, in the pursuit of knowledge</p> <p>Values: Together we will ROCKET in improving the academic and social success of ALL student through clear, consistent and effective: Use of Rigor, Remaining Objective, Clear Communication, Being Knowledgeable, Providing Evidence, Teaching for proficiency</p> <p>Learner Profile Traits : Risk-takers Thinkers, Open-Minded, Inquirer, Principled, Knowledgeable, Communicators, Caring, Balanced, and reflective</p>	<p>District Key Metrics</p> <ol style="list-style-type: none"> Schools will demonstrate a 5% increase in the number of students who score proficient in math and English language arts (overall and disaggregated by groups) on the state assessments from the spring of 2021-22 to the spring of 2023-24. Schools will demonstrate a 10% decrease in the number of students who score below basic in math and English language arts (overall and disaggregated by groups) on the state assessments from the spring of 2021-22 to the spring of 2023-24. Schools will increase the percentage of students (overall and disaggregated by groups) graduating by 10% as measured by the four-year graduation rate in WISEdash. Schools will maintain a 95% attendance rate. Schools will have 100% of students regularly attending (90% of the time). Schools will reduce the racial/ethnic disproportionality in referrals, identifications and disciplinary procedures through the use of equitable practices as part of a multi-tiered system of support. <p>ACCELERATING LEARNING GOAL: Every student will reach academic excellence/proficiency at every grade level and graduate on time ready to meet their future success.</p> <p>Academic Theory of Action: Consistently implement tier one practices in all classrooms. Then teachers will scaffold practices for grade level standards. So that students will have more equitable access.</p> <p>CULTIVATING EQUITABLE LEARNING ENVIRONMENT GOAL: Every student will thrive as a result of a positive school climate and culture in which all students are supported, valued and respected.</p> <p>Culture/Climate Theory of Action: If we implement a school-wide system for behavior management (Classroom Dojo; Pratt Rockets; Right Track Tickets), and teachers reinforce positive interventions for students through PBIS, then we'll see a decrease in negative behaviors that lead to Office Discipline Referrals for Disorderly Conduct and Fighting.</p>	

Standards-Based Report Cards/Progress Reports

To ensure that parents/guardians are kept informed of their children's progress in school, elementary and K–grade 8 parents at Marvin Pratt School will receive three standards-based report cards and three interim progress reports. Students do not receive a letter grade for each subject but will be provided with marks that indicate levels of proficiency. Traditional middle and high school report cards will be distributed to parents/guardians at the snapshot date and end of each semester, based on each school's course schedule. High school report cards will include traditional letter grades and GPA.

Infinite Campus Parent/Infinite Campus Student apps are available for any smart device or personal computer, allowing full access to attendance, grades, schedules, report cards, transcripts, etc. Please contact the school's parent coordinator for assistance.

MPS continues to implement new, more rigorous standards for what every child should know and be able to do in each subject area and grade level.

The Standards-Based Report Card does the following:

- Provides accurate and meaningful information about a student's strengths, challenges, and performance
- Clarifies and reinforces consistent high expectations for students and schools
- Helps teachers, students, and families focus on standards throughout the year
- Provides specific feedback toward the standards
- Allows students, families, and teachers to work together to set meaningful goals for improvement

- Provides information about a student's work habits, behaviors, and efforts

Achieving these college- and career-ready standards requires continuous monitoring of progress and additional support targeted to those who need it.

School Homework Policy

Homework is an important part of the learning process that should be viewed as an opportunity for students to practice new skills and reinforce classroom lessons. Most homework is considered practice, which will not be graded. Instead, students will receive feedback that allows them to improve their skills before being graded. Some extended homework or projects may receive a grade or proficiency-level feedback.

Homework is assigned to provide practice and reinforcement of skills and to provide enrichment opportunities. **Your child will have homework Monday through Thursdays.** Your child's teacher will give specific expectations regarding homework to you. To make studying a positive experience for you and your child at home, parents need to develop a quiet work area, have a set study time and discuss given assignments. Students should read or be ready to every night. If your child isn't bringing homework home and/or is having consistent problems doing his/her homework, please contact your child's teacher

Textbooks/Instructional Materials and Equipment

All students will be provided with the necessary textbooks/instructional materials by the school textbook coordinator. All issued textbooks and instructional materials must be returned undamaged at the end of the school year or at the time of withdrawal. Chromebooks may be provided to students to use during the school day and/or to take home to support instruction. Chromebooks will be assigned to an individual student in the same way as a textbook, and it is the responsibility of each student to care for and appropriately use the Chromebook during the school year. As with textbooks, Chromebooks should be returned undamaged to the school at the end of the school year.

Assessment

The MPS Strategic Assessment Systems measure progress toward college and career readiness through formative, interim, and summative measures. We believe in the ethical use of assessments and data, decisions based on facts, collaboration, and connectivity between curriculum, assessment, instruction, and continuous improvement. We are committed to providing accurate, timely, and meaningful data that is easily accessible and user-friendly for educators, parents, and the community. More information is available for families about the assessments given at each grade level at this link:

<https://mps.milwaukee.k12.wi.us/en/Families/Education-Resources/Family-Academic-Resources.htm>

SECTION 4: MAINTAINING A SAFE SCHOOL ENVIRONMENT

Our school is committed to providing a safe and effective learning environment. The safety of all students, teachers, and staff at our school is of utmost importance. It is the expectation that all district and school rules and policies be followed.

The *MPS Parent/Student Handbook on Rights, Responsibilities, and Discipline* is sent home with each MPS student at the start of each school year and is also available online at mpsmke.com/rights. This handbook provides families with detailed information regarding the MPS discipline policy.

School Discipline Rules/Positive Behavioral Interventions and Supports (PBIS)

All students have the right to feel safe and the obligation to respect each other and all adults in and outside the school building. All students are expected to be on their best behavior to create a safe learning environment conducive to learning. Please contact your classroom teacher to learn about classroom-specific expectations, rules, and procedures.

Positive Behavior and Interventions and Supports, Tier 2

Parents, thank you for being so supportive of PBIS Tier 1, which we began to implement during the 2009-2010 school year. Many of our students have responded well to PBIS Tier One. However, at Silver Spring, we are always striving to do better for our students. Therefore, during 2010-2011 we began PBIS Tier 2. This system will be for students who need extra support to be successful at school. We will identify students based on data such as incident referrals, suspensions and classroom teacher referrals. These students will have a check-in/check-out staff member who they will see at the beginning and end of their day. They will develop a special relationship with this extra staff member in their lives who will be looking out for them and helping to keep them on 'The Right Track' at school. Children will also set goals with their check-in/check-out staff member. We are very excited to begin this next phase of PBIS

Lunch Behavior Expectations

- If you have an allergy, wear your allergy badge
- Notify monitors of any spills
- Stay in line
- Hands and feet to yourself
- Stay on the black and green lines
- Number 1, whisper voice
- Be polite and use manners
- Stay in one seat throughout the lunch period
- Raise your hand before you exit your seat
- Use the bathroom and wash hands before lunch
- Bring only a cold lunch (heating scholars' food will not be allowed.)
- Know your lunch code
- Eat only at your table
- Keep all food on your tray
- Carry tray with two hands
- Put milk and food in the food bin, paper products in the trash

Playground Behavior Expectations and Procedures

- Stay on the playground

- Inform an adult if you need to re-enter the building
- Inform an adult if a ball leaves the playground
- Use equipment appropriately
- On the tot lot, sit on the slide feet first
- Stand at SLANT in line
- Keep hands and feet to yourself
- Show good sportsmanship
- Use school language
- Stay in your place in line
- Dress appropriately for the weather
- Line up quickly
- Leave all personal belongings in the building
- Bring only school playground equipment outside

School Bus Behavior Expectations and Procedures

This information will give you a better understanding of what you as parents/guardians can do to help your child enjoy a safe bus ride to and from school.

Since the time before and after school is as crucial to your child's health and safety as the time during school, a safe bus ride is a key element of your child's education. A safe bus ride for your child is our main priority. However, we need your help. Parents, please review the following bus rules and safety guidelines with your child:

- Always remain seated.
- Follow any directions given by the school bus driver.
- Respect your neighbor (no fighting, pushing, or shoving).
- Never throw objects on the bus or out of the bus windows.
- Keep head, hands, and arms inside the bus always.
- Profanity is not allowed.
- No yelling or shouting (loud noises distract the driver).
- Respect your neighbor's property when waiting for the bus.

Bus Disciplinary Procedures:

Students who disobey bus rules will be subject to the same disciplinary actions as at school. If the student violates the bus rules, the driver will file a written report with your child's school. Parents will be notified when riders break the rules. A rider may have bus riding privileges suspended by school officials when the unacceptable behavior jeopardizes other passengers and the safe operation of the school bus.

School Bus Stops:

Parents/guardians should instruct their child not to cross the street diagonally or behind the bus. Parents picking up and/or dropping off students at the bus stop should park safely away from the stop but on the same side of the street as the bus stop to avoid the possibility of a student being hit by a vehicle while crossing the street. Parents should remind the child to stay out of the DANGER ZONE (*the area in front of the bus, area in back of the bus, and the area around the side of the bus where the driver is unable to see the child*).

As the child nears their corner or drop-off site, the child should begin to gather belongings and wait for the bus to come to a complete stop.

After leaving the bus, the child is to remain on the sidewalk until the bus pulls away. This allows the child to have an unobstructed view of any oncoming traffic. The child should then proceed directly to their residence.

Bus Accidents:

School bus transportation is the safest form of passenger transportation. Bus drivers are specially trained and licensed as school bus drivers. School buses are regularly inspected to ensure that each bus meets all safety standards. If your child is involved in an accident, your school will contact you within 24 hours of the accident. If your child complains of an injury, seek medical attention immediately.

Absence of a Responsible Person:

K3, K4, K5, and certain students with special needs must be received by a responsible person when they leave the school bus at the end of the day. If there is not a responsible person to receive the child, the bus company will attempt to contact the parent or guardian. If unsuccessful, the company will transport the child to the MPS Child Care Center at the MPS administration building, 5225 West Vliet Street. The Child Care phone number is (414) 475-8462. The parent will be required to pick up the child from that location. If a parent receives three *Absence of Responsible Person* notices in a year, bus service for that child may be canceled.

Emergency Contact Information:

Bus companies may access the emergency contact information furnished to your child's school. This information is provided to them to help ensure the safe and timely return of children who may have become lost or confused. The bus companies are aware that any information they obtain is to be used only for that purpose and is to be treated in a highly confidential manner. Please be sure that this information is accurate and up to date. Notify your child's school of any changes.

Behavior Problems on the Bus:

If you feel that your child's safety is being jeopardized by the behavior of other riders, you should contact your child's school.

Inappropriate Driver Behavior:

If you suspect that your child's bus driver is engaging in inappropriate behavior, you should first contact your child's bus company. If the problem continues, contact your child's school. If you notice a bus speeding or traveling in an unsafe manner, or the driver is talking on a cell phone, call Pupil Transportation Services at (414) 475-8922. Please note the name of the bus company, the bus number, and the time and location of the bus.

Driver/Parent/Student Conflict Prevention Tips:

Cooperation between parents and the bus driver will ensure a safe bus ride for all riders. Please follow these simple guidelines:

- Be at your child's stop regularly and get to know the bus driver.
- Speak to the driver from the curb or sidewalk.
- Wait for all students to board before speaking to the driver.
- Do not board your child's bus unless authorized.
- Do not request route changes from the driver.
- Do not threaten the driver or other riders at the bus stop or on the bus.

Milwaukee County Transit System Bus Pass Distribution Procedures

Schools are responsible for the distribution of bus tickets and or assistance in troubleshooting issues related to MCTS card usage. Most schools utilize yellow school buses as the student's primary means to and from school. Schools do, however, utilize MCTS bus cards for as-needed situations that require emergency rides home or for transportation after school events. Only students eligible for transportation

services according to school board policy are to be issued transportation bus cards.

SECTION 5: EXPECTATIONS

Our school is committed to providing a safe and effective learning environment. All students in the school must follow the Code of Conduct/Classroom Conduct and meet the following expectations:

Student Dress Code

District or school uniform should be worn except for where a guardian or school has opted out of the district uniform policy. Each individual school will address inappropriate attire if it disrupts the teaching and learning of others

School Uniform Policy

Beginning with the 2017–18 school year, MPS has required school uniforms across the district. This decision was made by the Milwaukee Board of School Directors to promote a positive school environment. School uniforms have several benefits:

School uniforms reduce distractions and judgments based on appearance.

Uniforms are affordable and save families money.

Uniforms help students arrive at school feeling ready to learn.

Some schools have selected additional school colors that may be worn. All clothing must be plain without any brand names, insignia, manufacturers' logos, or pictures visible except for a school logo.

Marvin Pratt School Uniform Dress Code

- Pants, Shorts, skorts, jumpers; Navy blue
- Pants must fit at the waist and may not be oversized or undersized. Shorts must be walking shorts.
- Uniform pants, full-length pants, cropped pants, cargo pants, khaki-style pants, straight-legged capri pants, uniform shorts, walking shorts Not Allowed: Baggy pants, bell bottoms, denim, jeans, pedal pushers, sagging pants, spandex. Tights may not be worn as pants.
- Skirts and Jumpers Solid navy-blue Skirts and jumpers must be at or below the knee.
- Navy blue, or an approved school color Shirts must be tucked in unless they are made to be worn over pants or skirts.
- Allowed: Long or short sleeve shirts with a collar—dress shirts, polo shirts, turtlenecks
- Not Allowed: Shirts without a collar including T-shirts and tanks.
- Belts Must fit properly and be worn through belt loops.
- Shoes Any color Allowed: Athletic shoes, boots, sandals with straps on the heel Not Allowed: Shoes with rollers or wheels Warm Clothing Black, tan, navy blue, or an approved school color
- Allowed: Cardigans, light jackets, sweaters, sweatshirts, and vests may be worn over the uniform tops. Outerwear Heavy coats, heavy jackets, and raincoats are not to be worn during the school day unless permitted by the principal for special circumstances. Student Organizations Students may wear the uniforms of nationally recognized student organizations at school on days specified by the organization and approved by the principal

Inappropriate Personal Property

Possession of personal property prohibited by school rules and otherwise disruptive to the teaching and learning of others such as food, beverages, laser pointers, electronic and communication devices, all toys, games, cards, large amounts of money, and expensive jewelry and jackets should not be brought to school. The school is not responsible for any lost or stolen items.

Equipment from Home

All equipment needed for recess and physical education is furnished by the school district. Items such as balls, jump ropes, or other play equipment should not be brought to school and are not the responsibility

of the school.

Cell Phones/Communication Devices

While on premises controlled by Milwaukee Public Schools, students are not allowed to activate, use, or display electronic communication devices, such as cell phones and pagers, for a purpose other than an approved educational purpose. Violation of this rule will result in discipline according to district policy.

Individual schools may implement a cell phone collection process at the beginning of each school day to ensure that devices are not used by students. This process is implemented to protect the learning environment. Schools that collect devices will secure the device during the school day and return devices in an orderly fashion at the end of each school day. If devices are activated, used, or displayed in violation of this policy, they will be confiscated. If a student activates, uses, or displays a communication device to endanger the physical safety or mental well-being of others, the student will be recommended for expulsion. This includes capturing, distributing, displaying, sharing, and posting inappropriate images that disrupt the learning environment.

If communication devices are brought to school, the school and school district will not be financially responsible for lost or stolen items.

Telephone Calls for Students

It is the goal of our school to offer all students an environment of uninterrupted learning so that they can achieve academically. To protect learning, the school requests that if a parent/guardian needs to communicate with their child during the school day, they leave a message at the school office, which will convey the message to the student. If there is a home emergency, please ask to speak to an administrator.

School Communication with Families/Family Newsletter

Our school believes that it is important to keep parents informed of school news, services, activities, and events. The school will send regular correspondence to families. Families should also subscribe to the quarterly district e-Newsletter for families on the bottom of the MPS home page.

When parents/guardians wish to contact their child's teacher, please call the main office at 414-247-7300 or leave a voice message with your scholars' teacher. The teacher will return the call. Class Dojo is also a way to leave a message with your child's teacher.

Parent/Guardian Concerns and Visiting Your Child's Classroom

Visitors are welcome in all MPS schools. *Because the safety of all children is important to us, MPS requires that all visitors do the following:*

- Use the designated main entrance
- Report to the office/security desk
- Show some form of identification
- Sign in on the MPS Visitor Record
- Always Wear/display the MPS Visitor Pass while in the school
- Be escorted to the requested location
- Return the Visitor Pass to the office/security desk and sign out

Parents may only visit school or classroom by appointment only.

Our school believes in assisting parents/guardians in resolving any concern they may have. A parent may come to the school office to express either verbal or written concerns.

Lack of cooperation may constitute trespassing

Our school believes in assisting parents/guardians in resolving any concern they may have. A parent may come to the school office to express either verbal or written concerns.

SECTION 6: SCHOOL POLICIES AND PROCEDURES

Census Verification Report

The Census Verification Report has replaced the Emergency Contact Card. The Census Verification Report is used to verify that the current guardian, household, and non-household contact information is correct. It is also used to identify any person listed in the household or non-household who **should not** be able to pick up a student. The Census Verification Report also lists current health conditions that have been entered into the student record. The parent/guardian either verifies that the household, demographic, and health information is accurate or makes the appropriate changes and returns the Census Verification Form to the school. It is important to complete and return the Census Verification Form at the beginning of the school year. When there is a change of address, phone number, or guardian at any time during the school year, these changes should also be communicated to the school on time as well.

Breakfast and Lunch Procedures

Fie Breakfast and Lunch Procedures

All students can receive breakfast and lunch at no charge each day of the school year. However, if your child chooses not to participate in the meal program, they may bring breakfast or lunch from home. Students are encouraged to bring nutritious foods such as fruits, vegetables, whole grains, etc.

Parents/guardians who want their child to be able to purchase additional milk or à la carte menu items to supplement the school meal or the meal from home may choose to set up an account at www.MyPaymentsPlus.com.

All schools have a closed campus for mealtimes. Students are not allowed to leave the building during their breakfast or lunch hour. Meal delivery services (Door Dash, Uber Eats, etc.) **are not allowed** for students during the school day. This includes meals ordered by parents/families for delivery to the school.

Breakfast Procedures:

All students are eligible to receive breakfast at no charge. Breakfast is served in the classrooms from 7:35 am. until 8:15 am. Instruction begins at 8:00 am, so please arrive prior to that time.

Lunch procedures.

All students are eligible to receive lunch at no charge.

Parents/guardians who want their student to be able to purchase a second meal, additional menu items and/or milk ala carte may choose to set up an account at www.MyPaymentsPlus.com.

The students may also give their money to Mrs. Coleman. Students may bring a cold lunch. If they choose not to participate in the lunch provided by the school, we encourage students to bring a nutritious (fruits, vegetables, whole grains) bag lunch. Students are not allowed to leave the building during their lunch hour.

Id. Trips

Field trips are an extension of units of study being taught by the teacher and become an essential part of the total learning experience for students. Field trips assist in the teaching and learning process and have learning objectives for these experiences. They are an important part of the student's education.

Our school encourages all students to participate. Parents/guardians must sign a permission form for each field trip and return it to the classroom teacher. The signed form will be filed at the school.

Fundraisers

Fundraisers are conducted by our school and parent organization to raise money for the benefit of our students and school. Student participation is voluntary with parental permission. Students participating in sponsored fundraising activities are not allowed to be involved in door-to-door sales. Fundraising activities will not impose on instructional time during the regular school day.

School Supplies (Preschool–Grade 8)

All children need to be prepared with their school supplies on the first day of school. Each grade level has a special supplies list. Our school will distribute the school supplies list at the start of the school year. The list is also posted on the MPS website under the ***Families*** tab > Supply Lists. Please make sure to put your child's name on their supplies. Head Start students do not need supplies.

Emergency Drills

Our school will hold emergency drills regularly. Fire drills and emergency lockdown drills are held once a month. Tornado drills are held once a year in April. Bus evacuation drills are held twice a year.

SECTION 8: NONDISCRIMINATION NOTICE

It is the policy of the Milwaukee Public Schools, as required by section 118.13, Wisconsin Statutes, that no person will be denied admission to any public school or be denied the benefits of, or be discriminated against in any curricular extracurricular, pupil services, recreational, or other program or activity because of the person's sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability.

This policy also prohibits discrimination under related federal statutes, including Title VI of the Civil Rights Act of 1964 (race, color, and national origin), Title IX of the Education Amendments of 1972 (sex), and Section 504 of the Rehabilitation Act of 1973 (disability), and the Americans with Disabilities Act of 1990 (disability).

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

For section 118.13, Wisconsin Statutes, federal Title IX: Matthew Boswell, Senior Director, Department of Student Services, Room 133, Milwaukee Public Schools, 5225 W. Vliet St., P.O. Box 2181, Milwaukee, Wisconsin, 53201-2181.

For Section 504 of the Rehabilitation Act of 1973 (Section 504), federal Title II: Jessica Coyle, Section 504/ADA Coordinator, Department of Specialized Services, 6620 W. Capitol Dr., Milwaukee, Wisconsin, 53216, (414) 438-3677.

ASL: (414) 438-3458

SECTION 9: ATTACHMENT

Acknowledgment for the Family–School Compact and acknowledgement for the *Family–School Manual*

ACKNOWLEDGMENT FORM

The Family–School Compact (also referred to as School–Parent Compact)

In the school compact, families and school staff agree on how to work together. Every Title I school must develop a Family–School Compact. The purpose of this agreement is to help parents and teachers come to

a consensus on the responsibilities that impact student achievement. The underlying assumption is that a student's academic success will improve when the home and schoolwork together.

It is important that parents/guardians review and discuss the Family–School Compact with their child/children. We request that the parents/guardians and students sign and return the bottom portion of this form to the classroom teacher.

Family–School Manual

It is important that parents/guardians review and discuss the *Family–School Manual* with their child/children. We request that the parents/guardians and students sign and return the bottom portion of this form to the classroom teacher.

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We have reviewed and discussed the *Family–School Manual* and agree to follow all rules and expectations set by the school.

Student Name _____ Room # _____

Parent Signature _____ Date _____

Student Signature _____ Date _____