Family–School Manual
2025-26 School Year

Wisconsin Conservatory of Lifelong Learning: Sarah A. Scott Campus
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Z. Walker, Ed. D.
Principal

This manual is updated annually. You will find the most recent version on the **Wisconsin Conservatory of Lifelong Learning: Sarah A. Scott Campus** website at https://schools.milwaukee.k12.wi.us/wcll/

Revised: 8/11/25

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SECTION 1: INTRODUCTION

From the Principal

Greetings WCLL Students and Families,

It is truly a pleasure to serve as your Instructional Leader for the 2025–2026 school year. I bring with me the essence of WCLL—Lifelong Learning. Over my 35 years of serving the students, families, and staff of MPS, I have learned that every day is a new beginning filled with joy, hope, and promise. With that spirit, we are excited to welcome both new and returning students and families to WCLL!

Our dedicated staff have been preparing engaging and rigorous learning experiences to ensure a productive and enjoyable school year. Our curriculum offers a wide variety of enriching programs with student-centered support, including Art, Library Media, PE/Health, Music, Foreign Language, Service Learning, Career and College Tours, and Learning Journeys - all designed to engage students in meaningful and diverse learning opportunities. If your child needs additional help, we also offer tutoring and credit recovery programs throughout the year.

We value open communication between home and school, so please do not hesitate to contact us with any questions, concerns, or feedback. Regular attendance is crucial for academic success; please ensure your child attends school every day and arrives on time. If your child is absent or tardy, please call the main office before 8:30 a.m. For detailed policies on excused absences and tardies, please reach out to our School Social Worker.

We are laser-focused on improving academic outcomes for all students, and we need our parents and caregivers to partner with us. Please encourage your child to read at least 30 minutes daily and to complete and return all assigned homework each week. We look forward to a fantastic school year filled with growth, learning, and success for every student. Thank you for your ongoing support and partnership in your child's education.

Sincerely,

Z. Walker, Ed.D.
Instructional Leader

POURED or PLANTED
"It is not what is poured into the student, but what is planted that counts." – E.P. Bertin

School's Mission, Vision, and Goals

Mission

"The mission of Wisconsin Conservatory of Lifelong Learning is to provide all K4-12 students with an urban comprehensive teaching and learning environment grounded in lifelong learning values to achieve academic, personal, employability, and civic excellence."

Vision

We believe the most engaging strategy for achieving the mission of Wisconsin Conservatory of Lifelong Learning is to function as a collaborative professional learning community. We envision lifelong learning values will:

- **Create a culture of integrity to support cooperative leadership.**
- **Build mutual respect for individual student academic success.**
- **Maintain disciplined peer and professional relationships.**
- **Guide students to develop a strong work ethic.**
- **Provide frequent opportunities for positive family engagement.**

SIP Goals 2025-26

Strategic Goals:
By 2028, Milwaukee Public Schools will see at least 50% of all students meeting proficiency or higher as measured by multiple student achievement measures.
Milwaukee Public Schools will increase the graduation rate to over 75% in the next five years and will increase all student readiness that prepares them for success in higher education, post-education opportunities, work, and citizenship.
By 2028, all MPS staff will receive professional learning opportunities to improve their performance and opportunities for advancement.
Annually, staff morale will improve as staff feel valued, safe, and supported to do their work successfully.
By 2028, MPS will have sufficient schools to offer equitable programming to all students and sufficient fully licensed staffing to fill all classrooms.
By 2028, MPS will implement a long-term facilities master plan to address the needs identified in the strategic planning survey (e.g., building systems, bathroom upgrades, space utilization, enrollment patterns and programming needs).
By the end of the 2027-28 school year, the Office of Finance will increase education and engagement in the budget process at the district and school levels.
By the 2024–25 school year, the Office of Human Resources will have addressed the implementation of one versus two calendars.
By 2028, the communications department will have developed and implemented a communications plan to improve the image of the district and update the website.
During the 2023–24 school year, the nutrition department will increase student knowledge of USDA guidelines while improving the quality of food services.

Staff Roster and Contact Information, including MPS Email Addresses

2025-26 WCLL Staff Directory

Administration

Name	Department	Email
Z. Walker, Ed.D.	Principal	cistruzr@milwaukee.k12.wi.us
Bly, Robert	Assistant Principal (K-8)	blyrr@milwaukee.k12.wi.us
Hojnacki, Heather	Special Education Supervisor	hojnacha@milwaukee.k12.wi.us
Cupid, Malik	Assistant Principal (9-12)	cupidmj@milwaukee.k12.wi.us

Main Office

Anderson, Laura	Data Processing/Attendance Secretary	andersll@milwaukee.k12.wi.us
Kelly, Shonda	Head Secretary	kellysd@milwaukee.k12.wi.us
Staten, Ana	School Bookkeeper	valadeat@milwaukee.k12.wi.us

9 -12 Teachers

Aho, Christopher	Social Studies	ahoca@milwaukee.k12.wi.us
Awosika, Ebunoluwa	Science	awosike@milwaukee.k12.wi.us
Bonds, Isaiah	Physical Education	bondsij@milwaukee.k12.wi.us
Buford, Nakkitta	11th Grade Special Education	coburnnd@milwaukee.k12.wi.us
Hodkiewicz, Denise	Special Education Chair	doehrd1@milwaukee.k12.wi.us
Hegler, Julie	Science	heglerjb@gmail.com
Li, Tong	Art	lit@milwaukee.k12.wi.us
Knox, Sarah	Special Education	agbonlsm@milwaukee.k12.wi.us
Maldonado, Nancy	Spanish	maldonn@milwaukee.k12.wi.us
Odom, Marchelle	English	odommi@miilwaukee.k12.wi.us
Oloyede, Olufunke	Math	oloyedoo@milwaukee.k12.wi.us
Otieno, Philip	Social Studies/Economics	otienop@milwaukee.k12.wi.us
Saadeddin, Imhenna	Social Studies	saadedih@milwaukee.k12.wi.us
Wilkerson, Mark	Algebra	wilkermd@milwaukee.k12.wi.us
Sohm, Matthew	9th Grade Special Education	sohmmd@milwaukee.k12.wi.us
Stockheimer, Theresa	English/Computer Science	stockhtm@milwaukee.k12.wi.us

K - 8 Teachers

Chiazor, Chuchu	7th & 8th Math/Science	chiazoc@milwaukee.k12.wi.us
Dougherty, Andrea	1st / 2nd Grades	arndta1@milwaukee.k12.wi.us
Eastern, Cynthia	Special Education K-8	eastercr@milwaukee.k12.wi.us
Gill-Slim, Janice	4th / 5th Grades	gillsj@milwaukee.k12.wi.us
High, Princess	3rd Grade	highpm@milwaukee.k12.wi.us
Krings, Nora	7th/8th ELA & Social Studies	kringsn@milwaukee.k12.wi.us
Matinian, Laila	Special Education K-8	matinils@milwaukee.k12.wi.us
Vacant	K4/K5	
Zorro, Milton	6th Grade	zorromg@milwaukee.k12.wi.us
Vacant	Physical Education (K-8)	

School Support

Name	Department	Email
Citchen, Darrell	School Counselor (9-12)	citchedl@milwaukee.k12.wi.us
Bruns, Jessica	Speech Pathologist	brunsjd@milwaukee.k12.wi.us
Franklin, Maticia	Social Worker Assistant	franklml@milwaukee.k12.wi.us
Gee, Joshua	CCC Planning Assistant	geej@milwaukee.k12.wi.us
Howard, Demaryl	School Counselor (9-12)	howarddr@milwuakee.k12.wi.us
Johnson, Mikhail	Music (WI Conservatory)	mmjohnson@wcmusic.org
Juneau, Nicole	School Nurse	juneaunj@milwaukee.k12.wi.us
Mackey, Kimberly	School Counselor (K4-8)	mackeyke@milwaukee.k12.wi.us
Maierhafer, Doug	Librarian	maierhdw@milwaukee.k12.wi.us
Nicola, Dawn	Transition Coordinator	
Nwagbaraocha, Edward	IT Technician	nwagbaex@milwaukee.k12.wi.us
Nwagbaraocha, Maria	Parent Coordinator	nwagbamm@milwaukee.k12.wi.us
O'Brien, Bridget	School Psychology	obrieb@milwaukee.k12.wi.us
Pierce, Quantavia	School Social Worker	pierceqv@milwaukee.k12.wi.us
Veto, Emily	School Social Worker (K-8)	vetoed@milwaukee.k12.wi.us

Paraprofessionals

Clay, Lioneal	Paraprofessional	clayl@milwaukee.k12.wi.us
Jackson, Yolanda	Paraprofessional	jacksoy@milwaukee.k12.wi.us
Nelson, Matthew	Paraprofessional	nelsonmr@milwaukee.k12.wi.us
Vacant	Paraprofessional	TBD
Vacant	Paraprofessional	TBD

Food Service

Barnes, Stacey	Food Service	barness@milwaukee.k12.wi.us
Ezell, Brittany	Food Service	ezellb@milwaukee.k12.wi.us
Gavin, Tamesha	Food Service	gavintx@milwaukee.k12.wi.us
Hills, Johnna	Food Service	hillsj@milwaukee.k12.wi.us
Reese, Marcia	Food Service Manager	reesem1@milwaukee.k12.wi.us

School Safety

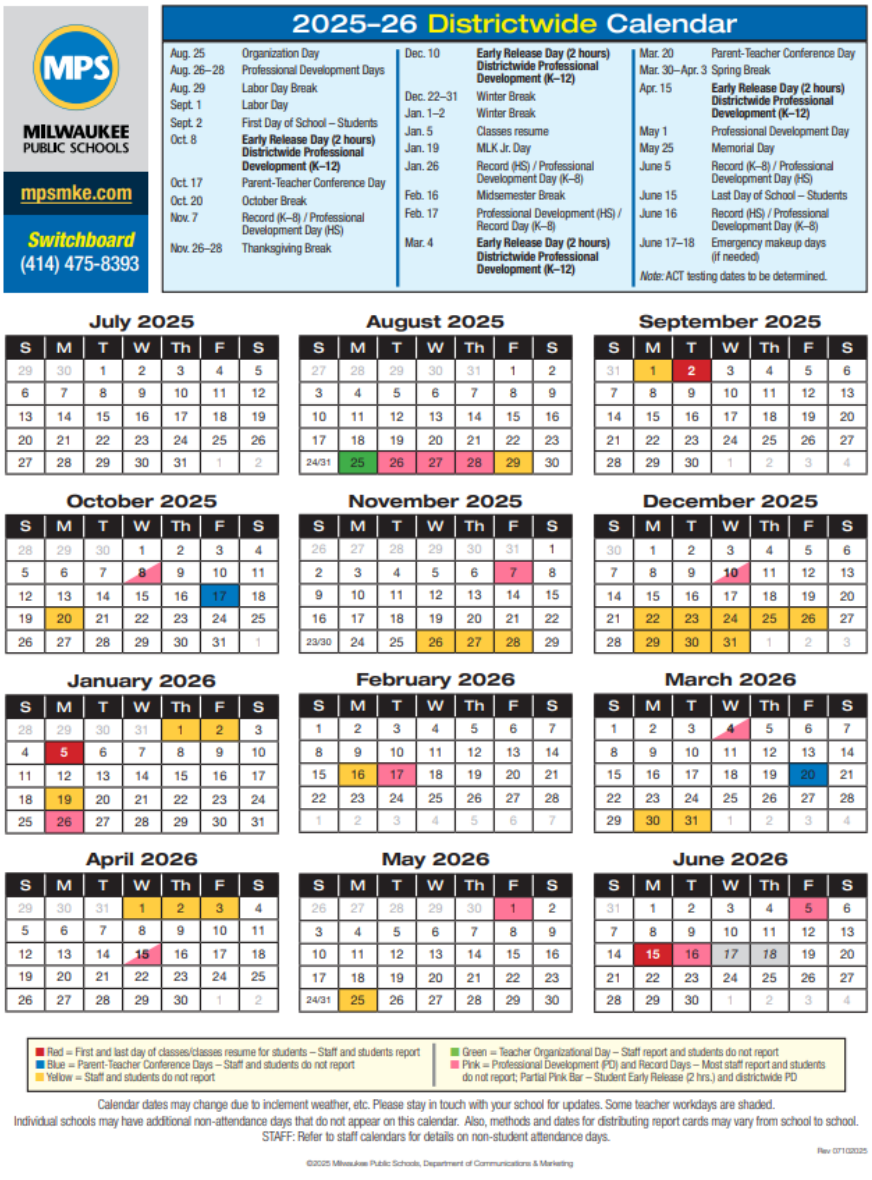
Brewer, Rodney	Safety Assistant	Brewr2@milwaukee.k12.wi.us
Cox, Michael	Safety Assistant	Coxm1@miwlaukee.k12.wi.us
Giles, La'Zhareya	Safety Assistant	gilesla@milwaukee.k12.wi.us
Jackson, Triana	Safety Assistant	jackt2@milwaukee.k12.wi.us
Kimber, Brieana	Safety Assistant	kimberbm@milwaukee.k12.wi.us
Stamps, Kwandale	Safety Assistant	stampskj@milwaukee.k12.wi.us
Walker, Kevin	Safety Assistant	walkerkr@milwaukee.k12.wi.us

Engineering

Dalton, Lavell	BSH I	dalton@milwaukee.k12.wi.us
Dennis, Carroll	BSH I	carrold@milwaukee.k12.wi.us
Freeman, Victoria	BSH I	freemav@milwaukee.k12.wi.us
Southern, Deyonto	BAT	southed@milwaukee.k12.wi.us
Vacant	BAT	
Weddle, Shenieck	School Engineer III	weddless@milwaukee.k12.wi.us
White, Trammell	BSH I	whited@milwaukee.k12.wi.us

SAFETY DESK CALL 46840 OR 414-304-6840

School Calendars/Events



MILWAUKEE PUBLIC SCHOOLS

mpsmke.com

Switchboard (414) 475-8393

2025–26 Districtwide Calendar

Aug. 25	Organization Day
Aug. 26–28	Professional Development Days
Aug. 29	Labor Day Break
Sept. 1	Labor Day
Sept. 2	First Day of School – Students
Oct. 8	**Early Release Day (2 hours) Districtwide Professional Development (K–12)**
Oct. 17	Parent-Teacher Conference Day
Oct. 20	October Break
Nov. 7	Record (K–8) / Professional Development Day (HS)
Nov. 26–28	Thanksgiving Break
Dec. 10	**Early Release Day (2 hours) Districtwide Professional Development (K–12)**
Dec. 22–31	Winter Break
Jan. 1–2	Winter Break
Jan. 5	Classes resume
Jan. 19	MLK Jr. Day
Jan. 26	Record (HS) / Professional Development Day (K–8)
Feb. 16	Midsemester Break
Feb. 17	Professional Development (HS) / Record Day (K–8)
Mar. 4	**Early Release Day (2 hours) Districtwide Professional Development (K–12)**
Mar. 20	Parent-Teacher Conference Day
Mar. 30–Apr. 3	Spring Break
Apr. 15	**Early Release Day (2 hours) Districtwide Professional Development (K–12)**
May 1	Professional Development Day
May 25	Memorial Day
June 5	Record (K–8) / Professional Development Day (HS)
June 15	Last Day of School – Students
June 16	Record (HS) / Professional Development Day (K–8)
June 17–18	Emergency makeup days (if needed)

Note: ACT testing dates to be determined.

July 2025

S	M	T	W	Th	F	S
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

August 2025

S	M	T	W	Th	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

September 2025

S	M	T	W	Th	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4

October 2025

S	M	T	W	Th	F	S
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

November 2025

S	M	T	W	Th	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

December 2025

S	M	T	W	Th	F	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

January 2026

S	M	T	W	Th	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7

March 2026

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

April 2026

S	M	T	W	Th	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2

May 2026

S	M	T	W	Th	F	S
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

June 2026

S	M	T	W	Th	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4

Red = First and last day of classes/classes resume for students – Staff and students report
Blue = Parent-Teacher Conference Days – Staff and students do not report
Yellow = Staff and students do not report
Green = Teacher Organizational Day – Staff report and students do not report
Pink = Professional Development (PD) and Record Days – Most staff report and students do not report; Partial Pink Bar – Student Early Release (2 hrs.) and districtwide PD

Calendar dates may change due to inclement weather, etc. Please stay in touch with your school for updates. Some teacher workdays are shaded.
Individual schools may have additional non-attendance days that do not appear on this calendar. Also, methods and dates for distributing report cards may vary from school to school.
STAFF: Refer to staff calendars for details on non-student attendance days.

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2025-2026 Term Dates & Reporting Windows
Trimester Schools

TRIMESTER ONE 09-02-25 to 11-25-25			
Report Period	**End Date**	**Teacher Reporting Window**	**Principal Review**
Interim Comments Trimester 1	10/3/25	9-29-25 to 10-10-25	10-11-25 to 10-17-25
Trimester 1 Final	11/25/25	11-14-25 to 12-5-25	12-6-25 to 12-12-25
TRIMESTER TWO 12-01-25 to 03-06-26			
Report Period	**End Date**	**Teacher Reporting Window**	**Principal Review**
Interim Comments Trimester 2	1/23/26	1-16-26 to 1-30-26	1-31-26 to 2-6-26
Trimester 2 Final	3/6/26	2-27-26 to 3-13-26	3-14-26 to 3-20-26
TRIMESTER THREE 03-09-26 to 06-15-26			
Report Period	**End Date**	**Teacher Reporting Window**	**Principal Review**
Interim Comments Trimester 3	4/24/26	4-20-26 to 5-1-26	5-2-26 to 5-8-26
Trimester 3 Final	6/15/26	5-18-26 to 6-16-26	6-8-26 to 6-19-26

Tri 1=55 Tri 2=56 Tri 3=62 (176 instructional days)

2025-2026 Term Dates & Reporting Windows
Quarter/Semester Schools

MS/HS SEMESTER ONE 09-02-25 to 01-23-26			
Report Period	**End Date**	**Teacher Reporting Window**	**Principal Review**
Interim Comments Term 1	10/3/25	9-29-25 to 10-10-25	10-11-25 to 10-17-25
Quarter 1 Final or T1 Evidence Snapshot	11/6/25	10-31-25 to 11-14-25	11-15-25 to 11-25-25
Interim Comments Term 2	12/12/25	12-8-25 to 12-19-25	12-20-25 to 1-09-26
Quarter 2 Final or Semester 1 Final	1/23/26	1-16-26 to 1-30-26	1-31-26 to 2-6-26
MS/HS SEMESTER TWO 01-27-26 to 06-15-26			
Report Period	**End Date**	**Teacher Reporting Window**	**Principal Review**
Interim Comments Term 3	2/27/26	2-23-26 to 3-6-26	3-7-26 to 3-13-26
Quarter 3 Final or T3 Evidence Snapshot	3/27/26	3-23-26 to 4-10-26	4-11-26 to 4-17-26
Interim Comments Term 4	5/8/26	5-4-26 to 5-15-26	5-16-26 to 5-22-26
Quarter 4 Final or Semester 2 Final	6/15/26	5-26-26 to 6-16-26	6-8-26 to 6-18-26

S1=87 S2=89 / Q1=46 Q2=41 Q3=41 Q4=48 (176 instructional days)

Milwaukee Public Schools 2025-2026 Tentative Assessment Calender																	
For Internal District and School Use																	
Assessment Type	**Assessment Name**	**Test Dates**	**Grade Level**														
			K3	**K4**	**K5**	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**	**11**	**12**
Act 20 Screener	**aimswebPlus**	September 2 - October 16		x	x	x	x	x									
		December 1 - January 30			x	x	x	x									
		Spring: April 6 - May 1		x	x	x	x	x									
Act 20 Diagnostic	**iReady**	September 2 - October 16 December 1 - January 30 Spring: April 6 - May 1			x	x	x	x									
District Reading and Math Benchmark	**iReady**	September 2 - October 3 December 1 - January 30 May 11 - May 29				x	x	x	x	x	x	x	x				
District HS Enrollment	**8th Grade Writing**	October											x				
District GT Screener	**CogAT Screener**	October 27 - November 25					x										
State English Proficiency	**WIDA ACCESS**	December - January			x	x	x	x	x	x	x	x	x	x	x	x	x
State and District Sample	**NAEP**	January - March							x				x				
State Summative	**ACT**	District Test Date: March 11 Window: March 10 - April 17														x	
	PreACT	District Test Date: April 9 Window: March 16 - April 24												x	x		
	DLM	March 16 - April 24						x	x	x	x	x	x	x	x	x	
	WI Forward Exam	March 16 - April 24						x	x	x	x	x	x		x		
State Graduation Requirement	**Civics Test**	Ongoing												x	x	x	x
Tenative Assessment Calendar Notes																	
As new students enroll, benchmarks can be administered outside of testing windows																	
Some testing windows overlap. Develop a plan based school needs and allow growth over time. (e.g. aimsweb screener test in December to allow time for growth in April)																	
Specific assessment tools used in Bilingual and Immersion programs may differ																	
Updated 06/05/2025																	

School Daily Schedule

School	**Hours**
Office:	**8:00 a.m. – 4:00 p.m.**
Breakfast:	**7:30 a.m. – 8:00 a.m. (enter through exit 5 and front door after 9:00 a.m.)**
Warning bell:	**7:55 a.m.**
School starts:	**8:00 a.m. for grades 9-12 and 8:20 a.m. for K4-8 grades**
Dismissal:	**3:20 p.m. for grades K4-8 and 3:25 p.m. for grades 9-12**
School childcare	**None**
Before-/after-school services/program:	**3:45p.m. – 5:00 p.m.**

Our school's procedures are, first and foremost, designed to ensure the safety and well-being of your child/children. We need your cooperation, assistance, and support to ensure the safety of our students, especially during arrival and dismissal times.

Student Entry Procedures
Students arrive at school at **7:45 a.m.** Students enter **Exit 7 (grades 6-12)** and **Exit 7 doors (grades K4-5)**

Student Dismissal Procedures
The school day ends for students at **3.25** p.m.

Arrival and Dismissal Procedures

Safety is our top priority during arrival and dismissal from school. To ensure every child is safe teachers, safety assistants, and school administration are assigned to monitor areas to escort students safely on and off the school grounds. Please review procedures daily if needed. If changes to the arrival and dismissal procedures are made, parents and guardians will be notified in writing.

Please speak with your child(ren) about not crossing the street to go buy snacks and drinks at the BP gas station on Highland Avenue upon arrival and dismissal from school. It is not safe. Highland Avenue traffic is very busy in the morning before and after school. All students must unload from the school buses and enter the building through the proper school entrances so they can eat breakfast and get to class on time.

Start/End times for Grades K4-12 (8:00 a.m. – 3:25 p.m.). Our school's procedures are, first and foremost, designed to ensure the safety and well-being of your child(ren). We need your cooperation, assistance, and support to ensure the safety of our students, especially during arrival and dismissal.

Bus Transportation

All school buses drop off and pick up students on Highland Avenue. At dismissal, the eldest siblings can meet their younger siblings on Highland Avenue. Students in grades K4-8 are escorted at dismissal by their teachers. However, younger siblings (K4-5) will have boarded buses a few minutes after 3:23 p.m. with assistance by their grade level teachers and safety assistants. Elder siblings in grades 9-12 are dismissed at 3:25 p.m. and will board buses at that time. School buses leave the school from Highland Avenue at 3:32 p.m.

As a reminder, students are not permitted to enter or exit the school building through the Faculty and Staff entrance (Exit 8), by the teacher's parking lot. Students must enter the building through the exit doors designated for students on Highland Avenue and 12th Street.

Parent Drop-off and Pick -Up

Parents should drop their children off on the corner of 12th Street, in front of school before 8:00 a.m. High school students should enter through Exit 5 (12th Street) and students in grades K4-8 will enter through Exit 7 (Highland Avenue). All students late to school, arriving after 8:15 a.m., must enter the front doors on 12th Street.

At dismissal, students will exit through the Exit 5 doors on 12th Street. Parents who pick up children are not permitted to park in the bus zone on Highland Avenue at arrival or dismissal times. Please park in front of the school on 12th Street.

Walkers

High school students who walk to school must enter through Exit 5 (12th Street). Students in grades K4-8 must enter through Exit 7 (Highland Avenue) before 8:00 a.m. All students arriving to school after 8:30 a.m. must enter the front doors on 12th Street. Upon dismissal students who walk to school must exit the building through Exit 5 doors, not Exit 1.

Early Parent-Pick Up/Dismissal Procedure

If a parent/guardian needs to pick their child/children before dismissal times, please call the Attendance Office at (414) 304-6800 **before 12 Noon**. Calling ahead of time provides an opportunity for the Attendance Secretary to prepare to dismiss students from class. If you do not follow this procedure, it causes disruption during the educational process. We do not want to interrupt classes by calling student names over the PA system.

The parent/guardian will come to the school and enter through the front door. Sign in at the Safety desk, and the safety assistant will direct you to the Main Office. Only the parent/guardian (or designated person who is listed on the emergency contact list in Infinite Campus) will be able to pick up students from school. As a precautionary measure, you may be requested to present a photo ID.

Before- and After-School Programs
After-school programs provide students with a safe, supportive environment during out-of-school time. These programs offer engaging academic and recreational enrichment activities, homework assistance, and exposure to STEM (science, technology, engineering, math) programming, reading enrichment, art, music, and dance. Students are also given healthy snacks and meals.

Our school does not currently operate a **Community Learning Center, /Safe Place, or Child Care Camp.** We currently have high school and elementary athletic opportunities for our students. Please contact our Athletic Director Ms. Odom for a copy of our current athletic programs.

Extended Learning Opportunities:
MPS offers a variety of extended learning opportunities that provide more time for academics and enrichment during and beyond the conventional school day. These programs offer learning and development experiences that enhance and complement the school curriculum. The extended learning opportunities programs include but are not limited to the following:

- Alternative Education Programs
  - Alternative diploma pathways
    - Competency-based
    - General Educational Development Program (GEDO #2)
    - Wisconsin Challenge Academy
- Summer Academy
  - Free of charge for students who are city of Milwaukee residents
  - Bilingual and English as a second language (ESL) service
  - Elementary K5–grade 8
    - Engaging academic and hands-on enrichment opportunities, including arts-integrated activities, field trips, and in-school programs with community partners
- Extended School Year (ESY)
  - Provided for children with special education needs
  - Grade 8 Promotional Program
    - Intended to strengthen the academic and social skills of current grade 8 students transitioning to high school. Principal recommendation is required to participate in this program.

High school
Credit acceleration
Credit recovery
Community service/service-learning
Internships
Community Assessment and Training Program (CATP) and On-the-Job Training (OJT)

Middle School and Freshman Bridge Programs

Enrichment Camps and Adventures

Students in K5–grade 12 have the opportunity to pursue new interests and engage in hands-on experiences during the summer months and on non-school days.

To find more information about extended learning opportunities, please visit mpsmke.com/elo or call **(414) 475-8238**.

Parking

Parking guidelines:

- To ensure the safety of all students, please avoid double parking, which causes heavy traffic congestion and is unsafe.
- The school is not responsible if a parking ticket is issued to a parent.
- We need to respect the rights of neighbors and not park in front of their driveways.
- The school parking lot is restricted and not open to the public.

Families Park on 12th Street.

Student Attendance/Tardiness

Reference**: *Parent/Student Handbook on Rights, Responsibilities, and Discipline***

Attendance is the most important factor that impacts student academic growth. Students are expected to be in school each day and on time for opening learning activities and instruction. Students arriving late must **report to the main office** for a tardy slip.

When a student is absent, parents must call the **School Attendance Line at (414) 304-6800**, **press 1 or send a written excuse within two days of the absence**. Excessive absences and tardiness will result in a referral to the school social worker and may result in a referral to the district attorney, which could result in a court hearing and fines.

Students must attend the full school day. Appointments and vacations should be scheduled on non-school days as often as possible. In the event of a rare need to remove a child before the end of the school day, students much check out in the office by reporting to Ms. Anderson, Attendance Office to sign out and meet the guardian who is approved to remove the child from school.

Transportation Policies

Walk-to-Stop Distance:

- **Elementary school (K3, K4, and K5)** – Riders will be picked up at the closest safe corner location to their residence and dropped off at that same location at the end of the school day.
- **Elementary school (grades 1–8)** – Riders may be required to walk up to a quarter mile to a corner stop.
- **Middle school** – Riders may be required to walk up to a half mile to a corner stop.
- **High school** – Riders may be required to walk up to one mile to a bus stop.

Assigned Bus Stops and Routes:
Students may board and leave only on the specified route and at the stop to which they are assigned.

Corner Stops:
Pick-up and drop-off sites for regular riders are at corner stops. **Riders should be at their assigned corner stop 10 minutes prior** to the scheduled pick-up time. **A student should wait at least 10 minutes past the pick-up time before returning home to inquire about a late bus.**

Inclement Weather:
Traffic delays are to be expected on days of inclement weather. Please be sure that your child is dressed appropriately.

Address Changes:
When a child moves and there is no existing bus service from the new address, every effort will be made to adjust the route to allow the child to continue at the present school. If the child attends elementary school, **the new address must be in the same transportation region as the school of attendance in order for the child to receive transportation**. **Parents are reminded that it can take up to two weeks to adjust bus service. Parents should notify the child's school of the change of address before the move takes place.**

SECTION 2: FAMILY ENGAGEMENT

MPS Family–School Partnership Pledge
MPS partners with families to support successful student academic and social outcomes.

The district will…	MPS families will…
○ Provide a safe environment that supports learning.	○ Provide adequate space daily for learning. ○ Encourage their child to cooperate with the learning community.
○ Provide high-quality learning experiences.	○ Encourage their child to do their best. ○ Engage their child in learning opportunities daily.
○ Provide student progress updates.	○ Attend conferences as often as possible, at least once a year. ○ Communicate with school as needed, regarding student progress.
○ Provide resources and information.	○ Engage district in understanding the needs of families.
○ Provide information to families as frequently as possible and in ways that are accessible and understandable.	○ Provide current contact information and alternate ways to notify families. ○ Communicate their ideas to MPS.

MPS Family and Community Engagement Framework
Families play a vital role in the education of their children. Milwaukee Public Schools provides tools for engagement between families and staff to be equal partners in supporting student achievement and school improvement. When families and schools work together, students are more successful and the entire community benefits. All schools are working to meet the Six Standards of Family and Community Engagement:

Family–School Compact (also referred to as School–Parent Compact)
Each Title I school jointly develops with parents a Family–School Compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the way in which the school and parents will build and develop a partnership to help children achieve the state's high standards. Parent coordinators should ensure that the school leader has this template available so that the school leader may create the Family–School Compact at the school's annual Title I meeting or shortly after. This compact will serve as the school's family and community engagement action plan for the year. A template, including detailed information on how to create and use this Family–School Compact, is available on mConnect at Departments > Strategic Partnerships and Customer Service > Family and Community Engagement.

The parent's responsibility:

- WCLL's parents agree to make sure that their child(ren) will attend school daily, be on time each morning, have necessary supplies and be ready to learn every day.
- WCLL's parents agree to notify the school of any absences.
- WCLL's parents will monitor their child/ren's homework and provide a place for studying and work completion.
- WCLL's parents will be active participants in their child(ren) education by attending parent/teacher conferences, volunteering in the classroom at least once during the school year and attending at least one parent/student workshop opportunity thereby reinforcing that home and school are connected and are imperative for success.

Parent Signature: _____

The student's responsibility:

- WCLL students will attend school on a daily basis and be on time each morning and ready to learn.
- WCLL students will ensure that their parents are knowledgeable about what's going on at school and will take an active role in assisting communication between home and school.
- WCLL students will come to school every day with all necessary supplies.
- WCLL students will abide by the school and classroom behavioral expectations as noted in the school handbook.
- WCLL students will treat peers and staff with the same respect they expect to be treated with themselves.
- WCLL students will complete all class and homework assignments to prepare them for their future academic pursuits.

Student Signature*:* _____

As an administrator, I pledge to:

Provide instructional leadership, be visible, and observe teaching/learning. Provide a safe learning environment. Communicate with students, parents, and staff. Enforce rules and consequences consistently and fairly.

Administrator Signature: _____

Open House
Open house is held twice a year; dates and times will be announced.

Parent–Teacher Conferences
It is important that all parents/guardians attend parent–teacher conferences. Research indicates that parental involvement impacts and increases student achievement. Our school welcomes all parents to participate in parent–teacher conferences. **These will be held in the fall and in the spring. Dates, times, format, and information will be announced.**

Rights of Noncustodial Parents
If you are a noncustodial parent, you have the same rights to student records, progress reports, school mailings, school visits, and parent–teacher conferences as a custodial parent unless a court order restricts such rights. If a court order is in place, the custodial parent must provide a copy to the school principal. It is the responsibility of noncustodial parent, if desired, to give the school their address and contact information, to request to be consulted in matters regarding their child, and to be placed on school mailing lists. Only the custodial parent/legal guardian can remove a child from school or give permission for the child to be removed from school by another adult.

Rights of Foster Parents
As a foster parent, you have many of the same rights as biological parents or legal guardians for the duration of the child's placement in your home. In some cases, however, these rights are restricted by law. One such case is the authorization of an individualized education program (IEP) evaluation for the child. A foster parent cannot authorize an IEP evaluation unless all attempts to contact the biological parent or legal guardian have failed or the biological parents' rights have been terminated. In addition, foster parents generally cannot change a student's school placement. Contact the Department of Student Services for details.

Family Volunteers
Persons interested in volunteering are encouraged to follow the appropriate volunteer application process defined by the district. MPS defines a volunteer as a person who provides services on an ongoing or one-time basis. Persons looking to serve on an ongoing basis or for more than five hours a week or for an overnight field trip must complete an online volunteer application, pass a criminal background check (for those 18 years of age or older), and receive a volunteer assignment by the school administrator or parent coordinator. Persons looking to participate in a daytime field trip or other one-time activity must complete a volunteer waiver form. The online volunteer application and the volunteer waiver form are available on the MPS website under the ***Families*** tab > Volunteer.

School Engagement Council
The purpose of the School Engagement Council is to provide a forum for parents, teachers, community members, students, and principals to work together in providing continued analysis and improvement of public-school policies, curriculum, and school improvement plan. The council's decision-making authority is advisory with respect to all duties, powers, and responsibilities, with the sole exception of the council's authority and responsibility to submit a signature page with its school's annual budget and the school's annual school improvement plan. Council participation is on a voluntary basis via a school-based election process. The council is not intended to replace a parent organization.

Title I: District Advisory Council
In accordance with the Elementary and Secondary Education Act (Section 1118) and the Wisconsin Department of Public Instruction Title I Parent and Family Engagement guidelines, Milwaukee Public Schools established the District Advisory Council as a means to ensure the opportunity for parents of all students to share their ideas on the needs of children, assist in the planning and operation of Title I programs for children, and participate in evaluating the success of Title I efforts. Our school is required to have two parent delegates. If you are interested in representing our school in this area, please contact the school administrator or visit the MPS website under the ***Families*** tab > District Advisory Council for more information. The Department of Strategic Partnerships and Customer Service is responsible for the oversight of all District Advisory Council functions. Strategic Partnerships and Customer Service is in room 131 of the Central Services building.

WCLL Family Space

Greetings, Parents and Guardians

Welcome to a new school year at WCLL! I would like to take this opportunity to introduce myself as the Parent Coordinator, Ms. Nwagbaraocha, at Wisconsin Conservatory of Lifelong Learning. I'm excited to begin the 2025-2026 school year with many new faces to meet and school environment changes to grow accustomed to.

During my second school year, I will continue to collaborate and serve WCLL parents and students by creating opportunities in an environment that fosters engagement in academics and social activities that lead to a successful school year. I will serve the K4-12 grade students' parents that attend WCLL. I look forward to getting to know you, as well as providing you with the information and support needed to ensure your child has the required tools to succeed at home and school.

We have a new Parent Center location waiting for your family to visit and make use of as well as the Parents of Wizards (POW) organization in need of your parental input only YOU can provide to us. My office hours are 8:00 am to 4:00 pm with opportunities to meet one hour before or after regular hours by appointment. I can be reached by telephone at 414-304-2915 or at the email listed below.

Kind Regards,

Maria Nwagbaraocha
Parent Coordinator | Room 113
Wisconsin Conservatory of Lifelong Learning
Email: nwagbamm@milwaukee.k12.wi.us

Department of Student Services
Central Services, 5225 W. Vliet St., room 133, (414) 475-8448

Parent/Student Handbook on Rights, Responsibilities, and Discipline
The *Parent/Student Handbook on Rights, Responsibilities, and Discipline* will be sent home with students at the beginning of each school year. Handbooks are also available at each school, at Central Services, and on the MPS website under the ***Families*** tab > Parent/Student Handbooks. (mpsmke.com/rights)

Tips for Parents

- Make sure that your child is in school every day and on time. School starts at **8:00** a.m.
- Call the school at **(414) 304-6800** when your child is absent.
- Make sure that your child gets the proper amount of sleep every night.
- If your child brings a cold lunch, make sure that it is nutritional.
- Check your child's book bag every day.
- Read with your child or have your child read every day.
- Assist your child with homework/practice.
- Encourage your child to keep a writing journal.
- Attend fall and spring parent-teacher conferences.
- Make sure that your child stays to the end of every school day at **3:25** p.m.
- Every minute of instruction, from the start to the end of each school day, is important.
- Contact the teacher with academic concerns or recognized growth that you see.
- Provide your child with comments of encouragement regularly.
- Ensure that your child is dressed appropriately.
- Help in your child's classroom when you are able.
- Attend field trips when your schedule allows it.
- Be a part of the School Engagement Council and/or parent organization.

Handling of Discipline

In accordance with Administrative Policy 8.28: Student Discipline, administration must provide documentation of suspension prior to suspension beginning, and all efforts to contact the family must take place. If your child has been suspended and you have not received documentation, please contact the school's administration.

If you have any concerns about how discipline is handled with your child after a behavior incident occurs, please contact school administration. If you are not satisfied with the school-based resolution, please contact mpsmke.com/parentconcerns.

Complaints/Disagreements with Schools

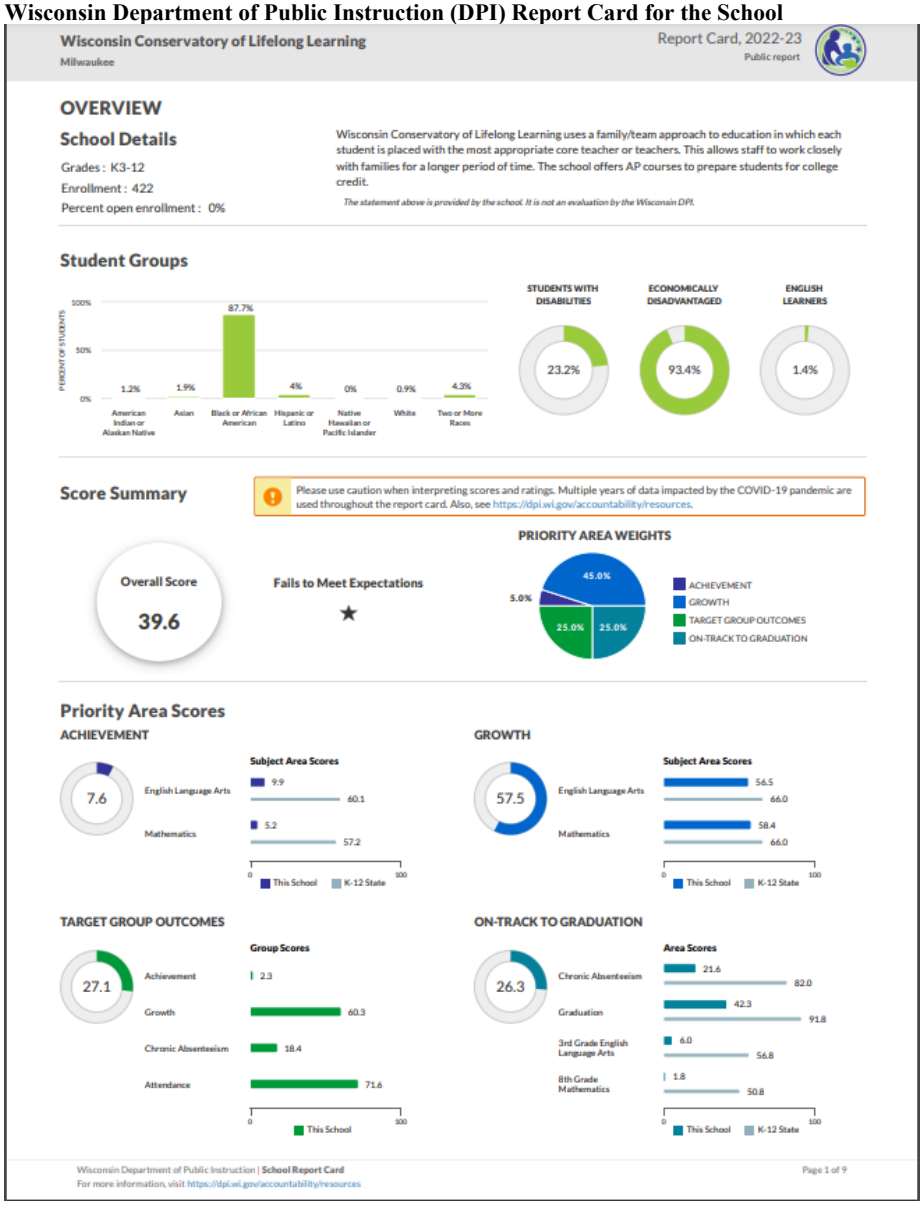
How to resolve regular education complaints/disagreements with schools: MPS wants to help parents and families find solutions when there is a problem or disagreement about their child's education. The process is called "dispute resolution." By working in partnership with your child's school, parents and school staff can quickly find solutions. All MPS staff members working on complaints are required to keep information confidential.

STEP 1	
Where should I start my complaint?	Contact the school principal or leader. You may make a verbal or written complaint. An attempt will be made to address the complaint within five business days. If the school leader cannot address the complaint within five days, the school leader should inform the parent and resolve the issue expeditiously.
STEP 2	
What if I am not satisfied with the school-based resolution?	You can file a complaint online at mpsmke.com/parentconcerns. Once filed, the complaint will be directed to a designated MPS employee who will investigate and follow up with the problem.
STEP 3	
What if I am not satisfied with the resolution of my complaint by the school or other personnel?	You can contact the Office of Board Governance with a written complaint at governance@milwaukee.k12.wi.us or call (414) 475-8284.

If a complaint has already had an attempted resolution at Steps 1 and 2 of this process, and now the complaint is with district policies, or a family member believes that policy has not been followed in the resolution, then the Office of Board Governance will route to applicable chief administrators in order to coordinate a response.

SECTION 3: CURRICULUM AND INSTRUCTION

Wisconsin Department of Public Instruction (DPI) Report Card for the School



Wisconsin Conservatory of Lifelong Learning
Milwaukee

Report Card, 2022-23
Public report

OVERVIEW

School Details

Grades : K3-12
Enrollment : 422
Percent open enrollment : 0%

Wisconsin Conservatory of Lifelong Learning uses a family/team approach to education in which each student is placed with the most appropriate core teacher or teachers. This allows staff to work closely with families for a longer period of time. The school offers AP courses to prepare students for college credit.

The statement above is provided by the school. It is not an evaluation by the Wisconsin DPI.

Student Groups

Score Summary

Please use caution when interpreting scores and ratings. Multiple years of data impacted by the COVID-19 pandemic are used throughout the report card. Also, see https://dpi.wi.gov/accountability/resources.

Overall Score
39.6

Fails to Meet Expectations

PRIORITY AREA WEIGHTS

Priority Area Scores

ACHIEVEMENT

GROWTH

TARGET GROUP OUTCOMES

ON-TRACK TO GRADUATION

Wisconsin Department of Public Instruction | School Report Card
For more information, visit https://dpi.wi.gov/accountability/resources

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Continuous School Improvement Plan (CSIP)
A copy of the school's improvement plan can be requested from the school principal at any time.

Top Grade Completion
Students with top grade requirements will work with the high school counselor.

High School Graduation Requirements

Students need "whole child" support to become aware of the pathways to their careers of interest, they must be academically ready to follow those pathways, and they must be prepared with the life skills needed to navigate their chosen pathway. MPS coordinates available resources, including community organizations and postsecondary institutions, to support MPS faculty, families, and students in fostering a college-going culture. This department includes college and career planning, career and technical education, extended learning opportunities, and school counseling and academic planning. A listing of the current graduation requirements can be accessed on the MPS website at this link:
https://mps.milwaukee.k12.wi.us/en/Students/Resources/Graduation-Requirements.htm

Standards-Based Report Cards/Progress Reports
To ensure that parents/guardians are kept informed of their children's progress in school, elementary and K–grade 8 parents will receive three standards-based report cards and three interim progress reports. Students do not receive a letter grade for each subject but will be provided with marks that indicate levels of proficiency. Traditional middle and high school report cards will be distributed to parents/guardians at the snapshot date and end of each semester, based on each school's course schedule. High school report cards will include traditional letter grades and GPA.

Infinite Campus Parent/Infinite Campus Student apps are available for any smart device or personal computer, allowing full access to attendance, grades, schedules, report cards, transcripts, etc. Please contact the school's parent coordinator for assistance.
MPS continues to implement new, more rigorous standards for what every child should know and be able to do in each subject area and grade level.

The Standards-Based Report Card does the following:

- Provides accurate and meaningful information about a student's strengths, challenges, and performance
- Clarifies and reinforces consistent high expectations for students and schools
- Help teachers, students, and families focus on standards throughout the year
- Provides specific feedback toward the standards
- Allows students, families, and teachers to work together to set meaningful goals for improvement
- Provides information about a student's work habits, behaviors, and efforts

Achieving these college- and career-ready standards requires continuous monitoring of progress and additional support targeted to those who need it.

School Homework Policy
Homework is an important part of the learning process that should be viewed as an opportunity for students to practice new skills and reinforce classroom lessons. Most homework is considered practice, which will not be graded. Instead, students will receive feedback that allows them to improve their skills before being graded. Some extended homework or projects may receive a grade or proficiency-level feedback.

School Homework Policy
Homework is an important part of the learning process that should be viewed as an opportunity for students to practice new skills and reinforce classroom lessons. Most homework is considered practice, which will not be graded. Instead, students will receive feedback that allows them to improve their skills before being graded. Some extended homework or projects may receive a grade or proficiency-level feedback.

Homework is an important part of the learning process that gives parents an opportunity to see what is being learned in school. Homework is a valuable formative assessment all teachers can use to focus on achievement. Homework is most effective when it covers lessons already taught.

The **homework policy of Wisconsin Conservatory of Lifelong Learning** is to assign homework as needed in all classes. Education research shows that assigning homework to high school students provides a boost to learning. As a result, homework feedback guides prepared readiness to meet Wisconsin Academic Standards specified as what students should know and are able to do in the classroom. Homework also develops self-reliance and resourcefulness which are requisite skills for post-secondary success.

Textbooks/Instructional Materials and Equipment
All students will be provided with the necessary textbooks/instructional materials by the school textbook coordinator. All issued textbooks and instructional materials must be returned undamaged at the end of the school year or at the time of withdrawal. Chromebooks may be provided to students to use during the school day and/or to take home to support instruction. Chromebooks will be assigned to an individual student in the same way as a textbook, and it is the responsibility of each individual student to care for and appropriately use the Chromebook during the school year. As with textbooks, Chromebooks should be returned undamaged to the school at the end of the school year.

Assessment

The MPS Strategic Assessment Systems measure progress toward college and career readiness through formative, interim, and summative measures. We believe in ethical use of assessments and data, decisions based on facts, collaboration, and connectivity between curriculum, assessment, instruction, and continuous improvement. We are committed to providing accurate, timely, and meaningful data that is easily accessible and user-friendly for educators, parents, and the community. More information is available for families about the assessments given at each grade level at this link: https://mps.milwaukee.k12.wi.us/en/Families/Education-Resources/Family-Academic-Resources.htm

Commented [1]: This URL is an alias, and it may be better to link the full current URL as shown.

SECTION 4: MAINTAINING A SAFE SCHOOL ENVIRONMENT

Our school is committed to providing a safe and effective learning environment. The safety of all students, teachers, and staff at our school is of utmost importance. It is the expectation that all district and school rules and policies be followed.

The MPS *Parent/Student Handbook on Rights, Responsibilities, and Discipline* is sent home with each MPS student at the start of each school year and is also available online at mpsmke.com/rights. This handbook provides families with detailed information regarding the MPS discipline policy.

School Discipline Rules/Positive Behavioral Interventions and Supports (PBIS)
All students have the right to feel safe and the obligation to respect each other and all adults in and outside the school building. All students are expected to be at their best behavior in order to create a safe learning environment conducive to learning. Please contact your classroom teacher to learn about classroom-specific expectations, rules, and procedures.

Wisconsin Conservatory of Lifelong Learning Values

Lifelong Learning Values	K4-2	3-5	6-8	9-12
Build Mutual Respect	• Respect everyone using kind words and actions • Learn about your differences	• Respect everyone using kind words and actions • Use appropriate language • Be respectful to staff, students & school property	• Respect everyone in words and actions • Use appropriate language • Be respectful to staff & students	• Respect everyone in words and actions • Use appropriate language • Be respectful to staff & students at all times
Be of Good Character	• Learn self-discipline • Be friendly • Exhibit good citizenship	• Learn self-discipline • Be friendly • Exhibit good citizenship	• Learn self-discipline • Be friendly • Exhibit good citizenship	• Be honest • Be responsible • Be polite • Exhibit good citizenship
Be a Scholarly Student	• Listen to my teacher • Learn to the best of my ability • Make good choices	• Always be prepared for class • Complete my homework • Turn in my best work	• Always be prepared for class • Complete my homework • Turn in my best work	• Set goals • Be prepared for class • Complete assignments • Come to school & class on time
Be Safe	• Follow safety procedures • Keep my hands to myself • Remain seated in class	• Follow safety procedures • Keep my hands to myself • Keep my classroom & hallways neat and clean	• Follow safety procedures • Sit in my assigned seat • Keep my desk area neat & clean	• Know and follow emergency procedures • Exhibit safe and healthy behaviors toward my peers
Be Cooperative	• Behave appropriately • Follow directions • Follow school dress code	• Behave appropriately • Follow directions • Follow school dress code	• Behave appropriately • Follow directions • Follow school dress code	• Follow classroom & school rules • Follow directions • Follow school dress code • Adhere to the student code of conduct

Link to the WCLL Online Student Handbook:
https://schools.milwaukee.k12.wi.us/wcll/2024/07/10/online-student-handbook/

Lunch Behavior Expectations

Playground Behavior Expectations and Procedures

- Pay attention to posted signage.
- Students are always supervised by an adult.
- Follow the Tot Lot Rules posted on the fence.
- Students will not go outside during temperatures of 65 degrees or below.
- Students cannot go outside after a hard rain.
- No climbing fences, guardrails, or basketball poles.
- Make sure all playground equipment is collected and put back in the bag.

School Bus Behavior Expectations and Procedures
This information will give you a better understanding of what you as parents/guardians can do to help your child enjoy a safe bus ride to and from school.

Since the time before and after school is as crucial to your child's health and safety as the time during school, a safe bus ride is a key element of your child's education. A safe bus ride for your child is our main priority. However, we need your help. Parents, please review the following bus rules and safety guidelines with your child:

- **Remain seated at all times.**
- **Follow any directions given by the school bus driver.**
- **Respect your neighbor (no fighting, pushing, or shoving).**
- **Never throw objects on the bus or out of the bus windows.**
- **Keep head, hands, and arms inside the bus at all times.**
- **Profanity is not allowed.**
- **No yelling or shouting (loud noises distract the driver).**
- **Respect your neighbor's property when waiting for the bus.**

Bus Disciplinary Procedures:
Students who disobey bus rules will be subject to the same disciplinary actions as at school. If the student violates the bus rules, the driver will file a written report with your child's school. Parents will be notified when riders break the rules. A rider may have bus riding privileges suspended by school officials when the unacceptable behavior jeopardizes other passengers and the safe operation of the school bus.

School Bus Stops:
Parents/guardians should instruct their child not to cross the street diagonally or behind the bus. Parents picking up and/or dropping off students at the bus stop should park safely away from the stop but on the same side of the street as the bus stop to avoid the possibility of a student being hit by a vehicle while crossing the street. Parents should remind the child to stay out of the **DANGER ZONE** ***(the area in front of the bus, area in back of the bus, and the area around the side of the bus where the driver is unable to see the child).***

As the student nears their corner or drop-off site, the student should begin to gather belongings and wait for the bus to come to a complete stop.

After leaving the bus, the student is to remain on the sidewalk until the bus pulls away. This allows the child to have an unobstructed view of any oncoming traffic. The student should then proceed directly to their residence.

Bus Accidents:
School bus transportation is the safest form of passenger transportation. Bus drivers are specially trained and licensed as school bus drivers. School buses are regularly inspected to ensure that each bus meets all safety standards. If your child is involved in an accident, your school will contact you within 24 hours of the accident. If your child complains of an injury, seek medical attention immediately.

Absence of a Responsible Person:
K3, K4, K5, and certain students with special needs must be received by a responsible person when they leave the school bus at the end of the day. If there is not a responsible person to receive the child, the bus company will attempt to contact the parent or guardian. If unsuccessful, the company will transport the child to the **MPS Child Care Center at the MPS administration building, 5225 West Vliet Street**. The **Child Care phone number** is **(414) 475-8462.** The parent will be required to pick up the child from that location.

If a parent receives three Absence of Responsible Person notices in a year, bus service for that child may be cancelled.

Emergency Contact Information:
Bus companies may access the emergency contact information furnished to your child's school. This information is provided to them to help ensure the safe and timely return of children who may have become lost or confused. The bus companies are aware that any information they obtain is to be used only for that purpose and is to be treated in a highly confidential manner. Please be sure that this information is accurate and up to date. Notify your child's school of any changes.

Behavior Problems on Bus:
If you feel that your child's safety is being jeopardized by the behavior of other riders, you should contact your child's school.

Inappropriate Driver Behavior:
If you suspect that your child's bus driver is engaging in inappropriate behavior, you should first contact your child's bus company. If the problem continues, contact your child's school. If you notice a bus speeding or traveling in an unsafe manner, or the driver is talking on a cell phone, call Pupil Transportation Services at (414) 475-8922. Please note the name of the bus company, the bus number, and the time and location of the bus.

Driver/Parent/Student Conflict Prevention Tips:
Cooperation between parents and the bus driver will ensure a safe bus ride for all riders. Please follow these simple guidelines:

- Be at your child's stop on a regular basis and get to know the bus driver.
- Speak to the driver from the curb or sidewalk.
- Wait for all students to board before speaking to the driver.
- Do not board your child's bus unless authorized.
- Do not request route changes with the driver.
- Do not threaten the driver or other riders at the bus stop or on the bus.

Milwaukee County Transit System Bus Pass Distribution Procedures
Schools are responsible for the distribution of bus tickets and / or assistance in troubleshooting issues related to MCTS card usage. Most schools utilize yellow school buses as the student's primary means to and from school. Schools do, however, utilize MCTS bus cards for as-needed situations that require emergency rides home or for transportation after school events. Only students eligible for transportation services according to school board policy are to be issued transportation bus cards.

SECTION 5: EXPECTATIONS

Our school is committed to providing a safe and effective learning environment. All students in the school must follow the Code of Conduct/Classroom Conduct and meet the following expectations:

Student Dress Code
District or school uniform should be worn with the exception of where a guardian or school has opted out of the district uniform policy. Each individual school will address inappropriate attire if it disrupts the teaching and learning of others.

The following code applies to students dress each academic day from **8:00 a.m. to 3:25 p.m.**, as well as all school sponsored events. **The school administration will have final say in all dress code disputes.** If a dress code violation is deemed too inappropriate for a student to be in school, parents/guardians will be contacted to provide appropriate clothing. Students will then be admitted to class once they have on proper attire.

Why Does WCLL Have a Dress Code?

The physical appearance of our students sets an important tone for the work of a school day. Maintaining an overall positive physical decorum depends upon a cooperative student body who takes pride in their personal appearance. Clothing that is neat, clean, and modest most accurately reflects the productive academic environment that our students encounter daily. Attire that may be popular or trendy in the current social culture may not necessarily be appropriate as school wear. The dress code is designed to guide students and their parents in making attire choices that are consistent with the values inherent in the mission of WCLL High School. Parents/guardians of WCLL High School students have a fundamental responsibility to reinforce expectations for proper dress. It is for these reasons that we expect our students to wear clothes that would be considered professional in a work environment. The only exception to the dress code policy is during special school events with administrative approval this includes spirit week, homecoming, etc.

WCLL DRESS CODE

· **SHIRTS MUST BE WORN AT ALL TIMES**

· **NO WHITE TANK TOPS (“BEATERS”) WORN AS REGULAR ATTIRE**

· **NO SLIPPERS, HOUSE SHOES, PAJAMAS, BLANKETS (SHOES MUST BE ON AT ALL TIMES)**

· **NO CLOTHING THAT IS OVERLY RIPPED OR EXPOSING (SHEER/SEE-THROUGH)**

· **STOMACH CANNOT BE EXPOSED**

· **NO HATS, NO BONNETS, NO WRAPS, SKI MASKS, FACE COVERS OR SUNGLASSES**

· **PANTS MUST BE PULLED UP**

· **LEGGINGS MUST BE OPAQUE**

· **LENGTH OF SHORTS, SKIRTS AND DRESSES MUST BE NO SHORTER THAN 1 INCH BELOW THE MIDDLE FINGER W/HANDS EXTENDED TO THE SIDE**

· **ALL CLOTHING MUST BE FREE OF INAPPROPRIATE WORDS AND IMAGES**

THE FOLLOWING APPLY TO ALL CLOTHING ITEMS:

- **Any clothing that denigrates any other person, group of people, or institution, is unacceptable at any time.**

A. SHIRTS, SWEATSHIRTS, TOPS

- Hoodies are allowed; however, hoods may not be worn during the school day.
- No open back shirts.
- Chest area and mid-section must be adequately covered at all times.
- All shirts must cover the shoulder. Any shoulder straps must be at least 3 fingers wide.

B. PANTS/SKIRTS, DRESSES & DRESS OUTFITS

- All pants/shorts must be worn at the waist. No sagging pants will be allowed. ● **Leggings** and Biking shorts must be opaque and no shorter than 1 inch below the middle finger with hands extended to the side.
- Dresses and shorts will be no shorter than 1 inch below the middle finger with hands extended to the side.
- Skirts and dresses will be worn no shorter than 1 inch below the middle finger with hands extended to the side.
- All dresses and dress outfits must cover the shoulder. Any shoulder straps must be at least 3 fingers wide.
- No open back dresses are permitted.
- Chest area must be adequately covered at all times.

C. HEADWEAR /ACCESSORIES

- Hats, bandanas, du-rags, scarves, hoodies, and bonnets will not be worn at any time inside the school building (this includes the concourse areas).
- Only glasses with clear lenses will be allowed to be worn inside of the building during school hours

D. FOOTWEAR

- All students must wear shoes for safety. House shoes and/or slippers are not allowed.

E. DRESS CODE FOR SPECIAL DAYS (Includes School Dances)

The Dress Code applies to all students at all home and away events/trips during the school day. For WCLL events outside of the school day, students may wear clothes that would be deemed casual (unless announced otherwise), yet appropriate and neat looking, as long as they are not deemed inappropriate by WCLL School administrators.

Inappropriate Personal Property
Possession of personal property prohibited by school rules and otherwise disruptive to the teaching and learning of others such as food, beverages, laser pointers, electronic and communication devices, all toys, games, cards, large amounts of money, and expensive jewelry and jackets should not be brought to school. The school is not responsible for any lost or stolen items.

Equipment from Home
All equipment needed for recess and physical education is furnished by the school district. Items such as balls, jump ropes, or other play equipment should not be brought to school and are not the responsibility of the school.

Cell Phones/Communication Devices
While on premises controlled by Milwaukee Public Schools, students are not allowed to activate, use, or display electronic communication devices, such as cell phones and pagers, for a purpose other than an approved educational purpose. Violation of this rule will result in discipline according to district policy.

Individual schools may implement a cell phone collection process at the beginning of each school day to ensure that devices are not used by students. This process is implemented to protect the learning environment. Schools that collect devices will secure the device during the school day and return devices in an orderly fashion at the end of each school day. If devices are activated, used, or displayed in violation of this policy, they will be confiscated. If a student activates, uses, or displays a communication device to endanger the physical safety or mental well-being of others, the student will be recommended for expulsion. This includes capturing, distributing, displaying, sharing, and posting inappropriate images that disrupt the learning environment.

In the event that communication devices are brought to school, the school and school district will not be financially responsible for lost or stolen items.

Telephone Calls for Students
It is the goal of our school to offer all students an environment of uninterrupted learning so that they can achieve academically. In order to protect learning, the school requests that if a parent/guardian needs to communicate with their child during the school day, they leave a message at the school office, which will convey the message to the student. If there is a home emergency, please ask to speak to an administrator.

Student IDs (Middle and High School)

If a student loses their school ID, a replacement ID cost is $1.00. Student IDs will be used to enter athletic events. High School students will begin scanning student IDs during lunch beginning October 1, 2023.

School Communication with Families/Family Newsletter
Our school believes that it is important to keep parents informed of school news, services, activities, and events. The school will send regular correspondence to families. Families should also subscribe to the quarterly district eNewsletter for families on the bottom of the MPS home page.

When parents/guardians wish to contact their child's teacher, please call the main office at **(414) 304-6800** or the classroom at **the phone number listed on the WCLL 2025-2026**

Staff Directory to leave a voice message. The teacher will return the call.

Parent/Guardian Concerns and Visiting Your Child's Classroom
Families are always welcome to observe their child's classroom. *Because the safety of all children is important to us, MPS requires that all visitors do the following:*

- A staff member must accompany any tour or visit to a classroom during instructional time.
- Staff must stay with the visitor to escort them back to the office once the observation concludes.
- Family members looking to meet with staff must schedule meetings in advance.
- Meetings should occur during non-instructional time to avoid disruptions to the school day.
- During meetings, conferences, and classroom visits, each student may have TWO visitors present, unless additional visitors are approved in advance. The school leader, or a designee, must approve any additional visitors.
- Meetings with families should be scheduled to take place in the office or another designated space that will not interfere with school activities.
- Visitors must always be accompanied by the school leader, or a designee, while touring a school.
- When dropping off items at school, students will be called to the office to meet visitors.

Lack of cooperation may constitute trespassing.

Our school believes in assisting parents/guardians in resolving any concern they may have. A parent may come to the school office to express either verbal or written concerns.

SECTION 6: SCHOOL POLICIES AND PROCEDURES

Census Verification Report
The Census Verification Report has replaced the Emergency Contact Card. The Census Verification Report is used to verify that the current guardian, household, and non-household contact information is correct. It is also used to identify any person listed in the household or non-household who **should not** be able to pick up a student. The Census Verification Report also lists current health conditions that have been entered into the student record. The parent/guardian either verifies that the household, demographic, and health information is accurate or makes the appropriate changes and returns the Census Verification Form to the school. It is important to complete and return the Census Verification Form at the beginning of the school year. When there is a change of address, phone number, or guardian at any time during the school year, these changes should also be communicated to the school in a timely manner as well.

Breakfast and Lunch Procedures
All students are able to receive breakfast and lunch at no charge each day of the school year. However, if your child chooses not to participate in the meal program, they may bring a breakfast or lunch from home. Students are encouraged to bring nutritious foods such as fruits, vegetables, whole grains, etc.

Parents/guardians who want their child to be able to purchase additional milk or à la carte menu items to supplement the school meal or the meal from home may choose to set up an account at www.MyPaymentsPlus.com. The students may also give their money to **Ms. Kelly, Head Secretary in the WCLL main office.**

All schools have a closed campus for mealtimes. Students are not allowed to leave the building during their breakfast or lunch hour. Meal delivery services (DoorDash, Uber Eats, etc.) **are not allowed** for students during the school day. This includes meals ordered by parents/families for delivery to the school.

Breakfast Procedures

K4-8 students enter the school building through Exit 7 doors on Highland Avenue. They will go straight to the cafeteria to eat breakfast. Students must line up in a single file when walking to get breakfast. K4-8 students will remain in the cafeteria until 8:00 a.m. when their teacher arrives to pick them up.

High school students enter through Exit 5 doors. Students will enter the cafeteria for breakfast through the west side **doors**. The first class of the day begins at 8:00 a.m.

Lunch Procedures

K4-8 students have staggered lunch periods. When the bell rings, students will walk down Exit 4 stairwell to the cafeteria. They will enter through the east side doors. Students will put in their student ID number to get lunch and sit down and eat. There are two lunch periods in the K4-8 program.

First Lunch – 11:30 a.m. – 12 Noon (6th - 8th grades)

Second Lunch – 12:15 p.m. – 12:45 p.m. (K4 - 5 grades)

Third Lunch – 1:01 p.m. – 1:31 p.m. (9th - 12th grades)

Field Trips
Field trips are an extension of units of study being taught by the teacher and become an essential part of the total learning experience for students. Field trips assist in the teaching and learning process and have learning objectives for these experiences. They are an important part of the students' education.

Our school encourages all students to participate. Parents/guardians must sign a permission form for each field trip and return it to the classroom teacher. The signed form will be filed at the school.

Fundraisers
Fundraisers are conducted by our school and parent organization to raise money for the benefit of our students and school. Student participation is voluntary with parental permission. Students participating in sponsored fundraising activities are not allowed to be involved in door-to-door sales. Fundraising activities will not impose on instructional time during the regular school day.

School Bookstore

Students must have a pass or PBIS certificate to participate in coming to the bookstore for items.

Day	**Time**
Monday	**TBD**
Tuesday	**TBD**
Wednesday	**TBD**
Thursday	**TBD**
Friday	**TBD**

Times may vary due to schoolwide activities. *

School Supplies (Preschool–Grade 8)
All children need to be prepared with their school supplies on the first day of school. Each grade level has a special supplies list. Our school will distribute the school supplies list at the start of the school year. The list is also posted on the MPS website under the ***Families*** tab > Supply Lists. Please make sure to put your child's name on their supplies. Head Start students do not need supplies.

Emergency Drills
Our school will hold emergency drills on a regular basis. Fire drills and emergency lockdown drills are held once a month. Tornado drills are held once a year in April. Bus evacuation drills are held twice a year.

SECTION 7: EXTRACURRICULAR ACTIVITIES

Extracurricular Activities Offered

- **Cheerleading**
- **Basketball**
- **Art Club**
- **Student Council**
- **Student Leadership Committee**
- **Student Welcome Committee**
- **Yearbook Club**
- **Senior Class**

SECTION 8: NONDISCRIMINATION NOTICE

It is the policy of the Milwaukee Public Schools, as required by section 118.13, Wisconsin Statutes, that no person will be denied admission to any public school or be denied the benefits of, or be discriminated against in any curricular extracurricular, pupil services, recreational, or other program or activity because of the person's sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability.

This policy also prohibits discrimination under related federal statutes, including Title VI of the Civil Rights Act of 1964 (race, color, and national origin), Title IX of the Education Amendments of 1972 (sex), and Section 504 of the Rehabilitation Act of 1973 (disability), and the Americans with Disabilities Act of 1990 (disability).

The following individuals have been designated to handle inquiries regarding the non-discrimination policies:

For section 118.13, Wisconsin Statutes, federal Title IX: Matthew Boswell, Senior Director, Department of Student Services, Room 133, Milwaukee Public Schools, 5225 W. Vliet St., P.O. Box 2181, Milwaukee, Wisconsin, 53201-2181.

For Section 504 of the Rehabilitation Act of 1973 (Section 504), federal Title II: Jessica Coyle, Section 504/ADA Coordinator, Department of Specialized Services, 6620 W. Capitol Dr., Milwaukee, Wisconsin, 53216, (414) 438-3677.

ASL: (414) 438-3458

SECTION 9: ATTACHMENT

Acknowledgment for the Family–School Compact and acknowledgement for the *Family–School Manual*

ACKNOWLEDGMENT FORM

The Family–School Compact (also referred to as School–Parent Compact)
In the school compact, families and school staff agree on how to work together. Every Title I school must develop a Family–School Compact. The purpose of this agreement is to help parents and teachers come to a consensus on the responsibilities that impact student achievement. The underlying assumption is that a student's academic success will improve when the home and schoolwork together.

It is important that parents/guardians review and discuss the Family–School Compact with their child/children. We request that the parents/guardians and students sign and return the bottom portion of this form to the classroom teacher.

We have reviewed and discussed the Family–School Compact with our child.

Student Name_____ Room #_____

Parent Signature _____ Date _____

Student Signature _____ Date _____

Family–School Manual
It is important that parents/guardians review and discuss the *Family–School Manual* with their child/children. We request that the parents/guardians and students sign and return the bottom portion of this form to the classroom teacher.

We have reviewed and discussed the *Family–School Manual* and agree to follow all rules and expectations set by the school.

Student Name_____ Room #_____

Parent Signature _____ Date _____

Student Signature _____ Date _____